

**Minutes of the North Muskham Parish Council held on Monday, 8<sup>th</sup> January 2018 at 7pm in the Muskham Rural Community Centre**

**Present:** Councillor I Harrison, in the Chair  
Councillor P Beddoe  
Councillor E Catanach  
Councillor S Dolby  
Councillor D Saxton

**Also in attendance:** County Councillor Laughton and 3 members of the public

**1. Apologies for absence**

Received and accepted from Cllrs Mrs Hurry, P Morris and District Cllr Mrs Saddington.

**2. Declarations of interest**

It was AGREED that any declarations of interest would be stated by Members as required during the meeting.

**3. Minutes**

The minutes of the meeting held on Monday, 18<sup>th</sup> December 2017 were accepted as a true and correct record and signed by the Chairman.

**4. Public 10 Minute Session**

The Chair suspended the meeting at 7.01pm to allow members of the public present to raise any questions.

No questions were raised and the Chair reconvened the meeting at 7.02pm.

**5. District Councillor Session – Cllr Mrs Saddington**

No report was presented as Cllr Mrs Saddington had given her apologies.

**6. County Councillor Session – Cllr Laughton**

The Chair suspended the meeting at 7.03pm to allow Cllr Laughton to present his report.

Cllr Laughton was aware that there had been a complaint about the digger on the land adjacent the A1 roundabout.

It had been agreed that highways would invest more funding to cover the backlog of road maintenance problems.

The deadline for submissions to the Local Improvement Scheme had been extended to 31<sup>st</sup> January 2018. Match funding had been removed for smaller communities.

The Chair updated Cllr Laughton on the offer of £3,000 towards the skatepark maintenance, with a contractor retained by county to put in ventilation.

The Chair confirmed that a response from PAGE will be submitted by the deadline of 14<sup>th</sup> January. The response had been amended slightly by the consultant.

The Chair thanked Cllr Laughton for his report and reconvened the meeting at 7.05pm.

## **7. Planning**

- (a) 17/02158/TPO – 23 The Park, North Muskham - Undertake works to Trees protected by TPO N1 identified as part of Woodland 1  
T1 - Yew - Reduce by 2m and lift by 3m from ground level  
T2 - Yew - Reduce by 2m and lift by 3m from ground level

Members noted the works to Trees protected by TPO N1 at 23 The Park, North Muskham.

- (b) Land at Langford Quarry - Proposed southern and western extensions to existing quarry with restoration to water, nature conservation and agriculture together with revised restoration of existing workings and retention of existing plant site and site access

The Chair reminded members of the application for an extension to Langford Quarry which had originally been submitted in October 2016.

The extension would see the quarry coming to within 250m from the parish boundary.

A dust assessment had been undertaken by Lafarge, which Members were pleased to note as concerns had previously been raised about dust and noise emanating from the extension.

It was proposed by Councillor Saxton, seconded by Councillor Dolby, and unanimously AGREED that a response should be submitted noting that a comprehensive assessment had been undertaken especially given previous concerns about dust and noise.

- (c) Planning Enforcement Matters

The Clerk referred to correspondence from Planning Enforcement regarding the Ferry car park.

After discussion, Members asked the Clerk to seek information on what wording would be use in the Enforcement Notice. It was noted that a physical notice was required to stop people from parking.

- (d) Nottinghamshire Minerals Local Plan

At the PAGE meeting a response had been put together and forwarded to the consultant for review. It would be reviewed and returned in time for submission by the deadline of 14<sup>th</sup> January 2018.

## **8. Parish Council Matters**

- (a) Date for Village Spring Clean

After discussion it was AGREED that the annual spring clean be held on Saturday, 14<sup>th</sup> April

2018, commencing at 10am from the Muskham Rural Community Centre. The Clerk was asked to ensure that the hall was available and book accordingly.

(b) Skate Park – Update from NCC

The Clerk updated Members on the visit to the skatepark from a Team Manager with the County Council's Transport Planning and Programme Development.

After discussion it was AGREED that the Clerk should advise that the Parish Council would like to accept the one off payment to offset maintenance costs and to accept the offer of a contractor to look at the ventilation issue, with a view to the work proceeding as soon as possible.

(c) Consideration of New Noticeboard

With the extension of the deadline for applications to the Local Improvement Scheme, it was AGREED that the Clerk should submit an application for two new noticeboards (one at the school, one at Main Street/Manor House Drive).

**9. Environmental & Community Issues**

(a) Update on Section 130A Submission

The Clerk updated Members on the present position with the Section 130A. Members were disappointed that the matter had not advanced as the Parish Council had acted in good faith that it would when it had stopped the Section 130A.

It was AGREED that the Clerk would continue to seek an update and that a meeting of the Parish Council be called before the February meeting should it be necessary.

(b) Monitoring of development on land adjacent railway line, off Great North Road

The Chair advised that he had spoken to the applicant who had increased security at the site due to vandalism. The site entrance was being managed better than before and warning signs had been erected. The County Council had made a site visit and advised the applicant accordingly.

(c) NHS Urgent Treatment Centre for Newark – Drop in Event – 17<sup>th</sup> January 2018

Members received and noted the details regarding the public drop-in event being held on Wednesday, 17 January, at Newark Town Hall to outline proposals for an Urgent Treatment Centre at Newark.

The Chair referred to the email he had circulated from EMAS regarding the pressure on the service. Two people had come forward to join the CFR and their details had been forwarded to the co-ordinator.

**10. Highways**

(a) Highways Repair Log

Members received and noted the highways repair log.

A grate on Main Street around drain (near Glebelands) and the condition of the road outside the Church front, to be added on to the log and reported to the County Council.

## **11. Financial Matters**

### **(a) Accounts for payment:**

The Chair referred to the circulated schedule of accounts for payment. It was AGREED unanimously that the following accounts be agreed for payment.

- Clerks wages – December - £231.90
- Payment to HMRC for Clerk's wages – December – £58
- Payment to HMRC for Clerk's wages – January - £37.80
- Village Handyman – December - £108.00
- MRCC – 50% grass cutting bill Oct to Dec 2017 - £103.70
- MRCC – 50% electricity for outside light - £118.00
- MRCC – 31<sup>st</sup> August 2017 meeting - £11.75
- MRCC – October CFR meeting - £17.00
- MRCC – November refuse and meeting - £31.75
- MRCC – December refuse and meeting - 31.75
- 1&1 Internet Domain Name - £13.18

### **(b) To note any receipts**

None had been received.

### **(c) Financial Report – to 31<sup>st</sup> December 2017**

Members received and noted the Council's financial position as at 31<sup>st</sup> December 2017.

### **(d) Precept Estimates – 2018/19 Financial Year – Correspondence from Newark & Sherwood District Council**

Members received and noted the draft budget for the 2018/19 financial year, which proposed a 3.1% increase.

The Clerk was asked to make further enquiries regarding the difference between self-employed and contractors and the implications for the Parish Council with the handyman role who also worked elsewhere to inform Members whether the employee status was indeed required.

It was AGREED that the Clerk would do some work on the level of financial resources available to the Parish Council and feedback to Members. The District Council would be advised that the Precept would be determined at the 12<sup>th</sup> February meeting of the Parish Council.

## **12. Notts Association of Local Councils**

### **(a) Legal Topic Note – Data Protection Officer**

Members received and noted the legal topic notice regarding the Data Protection Officer and noted that the Clerk could not act as both Data Protection Officer and Controller. The Clerk would continue to update Members as further information was received.

- (b) Local Government Finance Settlement – deferment of setting of referendum principles  
Members received and noted information from NALC regarding the deferment of setting of referendum principles for town and parish councils for three years.

**13. Correspondence**

- (a) Open Letter from Chairman of NALC  
Members received and noted the letter from the Chairman of NALC outlining the focus of the Association over the coming 12 months.
- (b) Muskham Magazine  
Members noted the situation with the Muskham Magazine. It was noted that Councillor Saxton would keep the Parish Council informed of developments and he was requested to confirm the Council's support for a monthly community magazine that also incorporated Church and Chapel matters.
- (c) Christmas Tree  
The Chair extended his thanks to relevant Parish Councillors and everyone involved in providing the Christmas tree for the village, especially Brian White, Andy Clay and Martin Talbot.

- 14. Date of Next Meeting**  
Monday, 12<sup>th</sup> February 2018

The meeting closed at 8pm.