

SUBJECT TO RATIFICATION AT THE 8th APRIL 2019 PARISH COUNCIL MEETING

Minutes of the North Muskhams Parish Council held on Monday, 11th March 2019 at 7pm in the Muskhams Rural Community Centre

Present: Councillor I Harrison, in the Chair
Councillor D Jones
Councillor P Morris
Councillor D Saxton

Also in attendance: County Cllr B Laughton, District Cllr Mrs Saddington, and 3 members of the public

NM107-19 Apologies for absence

Apologies for absence were received and accepted from Cllrs Beddoe and Dolby.

NM108-19 Declarations of interest

It was AGREED that any declarations of interest would be stated by Members as required during the meeting.

NM109-19 Minutes

The minutes of the meeting held on Monday, 11th February 2019 were accepted as a true and correct record and signed by the Chairman.

NM110-19 Update on Issues

The Clerk apologised that she had been unable to complete the update issue this month, but confirmed that the update documents were now listed on the website.

NM111-19 Public 10 Minute Session

The Chair suspended the meeting at 7.02pm to allow members of the public present to raise any questions.

A member of the public asked if any clarification had been received regarding the use of the community land. The Chair advised that a response was awaited.

The meeting was reconvened at 7.03pm.

NM112-19 District Councillor session – Cllr S Saddington

This item would be taken if Cllr Mrs Saddington arrived.

NM113-19 County Councillor session – Cllr B Laughton

This item would be taken if Cllr Laughton arrived.

NM114-19 Planning

- (a) 19/00322/FUL – Tresco, 5 Main Street, North Muskhams – Householder application for single storey side extension, porch and a loft conversion with rear dormer

Members noted that, other than a lowering of the roof line, there was very little difference from the application previously considered under application number 18/00124/FUL. There had been little attempt to mitigate concerns previously raised by the Parish Council.

Cllr Morris stated that the reason for objection previously stated remained and proposed that objection be raised due to the overbearing nature of the dormer window and overlooking of the adjacent property. This was AGREED unanimously.

(b) Clarification on CIL receipt for new social housing

The Clerk advised that clarification had been requested on whether CIL was payable, given that it was outlined in the Decision Notice. The District Council's Infrastructure/S106 Officer had advised it was understood an exemption was going to be requested but this had not yet been received.

(c) PAGE Update

The Chair advised that there was nothing further to report. The next step in the process would be the Public Enquiry in Summer 2020.

NM115-19 Parish Council Matters

(a) Play Area Update

As requested at the 11th February meeting, Groundworks had been approached to quote for alternatives for the replacement of the grass matting.

These included laying a surface on top of the original matting, and complete removal and replacement with wet pour rubber matting. Costs were £9,137 and £21,042 respectively.

The Clerk advised that a meeting had been arranged with an Officer from Nottinghamshire County Council at 8am on Tuesday, 19th March to discuss the works required at the play area and to see if they could provide an alternative quotation.

The Clerk asked if the galvanised legs for the swing could be progressed, but it was AGREED that these should be put on hold until it was determined what the County Council could offer.

The Chair invited Members to attend the meeting with the Clerk if they were available to do so.

(b) Transfer of Community Land & Usage

It was noted that the Parish Council had three years from the completion of the development to claim the community land.

Confirmation was awaited that there would be no legal obligation to use the land for allotments.

(c) Maintenance of Pedestrianway adjacent to Ferry Pub

The Chair had met with the Village Handyman to look at the land fronting on to the river. There was a concern that the present mower would not cope with the workload and the Chair had discussed a replacement with the MRCC.

After discussion, Members agreed that, as there was no requirement to cut the riverbank the present mower would suffice and there was no need to purchase any further equipment.

(d) Skatepark Update

Discussion took place around CCTV coverage of the skatepark. The cost for providing a bracket to house a camera for a period of monitoring was £400. If a camera were to be provided on a long term basis costs would be in the region of £7,000 for a camera, with £2,000 for a 2 year transmission licence and £680 for a 2 year warranty. The cost for annual monitoring by the District Council would be £700. The Clerk was asked to liaise with the District Council to identify if there were any other sustainable CCTV solutions.

The Clerk was asked to liaise with PSCO Crowhurst to determine whether there had been any anti-social behaviour on the skatepark lately and what engagement had been undertaken with the young people. Cllr Dolby to also be asked for his thoughts on how best to engage with the young people using the skatepark.

There was a substantial gap in the hedge that Members felt needed to be filled to prevent easy access from the pavement. The Chair to raise this with the MRCC.

Members were of the opinion that parents needed to be aware that if there were any other major problems with the skatepark there was the possibility it could be lost. Assistance from the village is needed to ensure that it can continue as a viable facility. It was AGREED that an article should be placed in the parish magazine, on the Muskham Messenger and Facebook page.

The Chair asked that the skatepark inspection again be reviewed with the Village Handyman.

An item to be placed on the agenda for the April meeting.

NM116-19 District Councillor session – Cllr S Saddington

With the arrival of Cllr Mrs Saddington, the Chair suspended the meeting at 7.38pm to allow her to present her report.

Cllr Mrs Saddington confirmed that the District Council had agreed a 1.74% increase in its budget for 2019/20.

The District Council had agreed its new Community Plan, which will include a community fund that bids could be made for.

The Chair thanked Cllr Mrs Saddington and reconvened the meeting.

NM117-19 County Councillor session – Cllr Laughton

The Chair suspended the meeting at 7.41pm to allow Cllr Laughton to present his report.

Cllr Laughton confirmed that the County Council had agreed a 3.99% increase in its budget for 2019/20.

Cllr Laughton confirmed that there was no further movement on the Minerals Plan, it was progressing in line with the timetable.

The litter on the A1 slip road had been reported to Newark & Sherwood District Council.

Confirmation had been received that the Orchard School in Newark will be built.

The Chair thanked Cllr Laughton for his report and reconvened the meeting at 7.45pm.

NM118-19 Environmental & Community Issues

- (a) Monitoring of development on land adjacent railway line off Great North Road
There were no new issues to note.

- (b) Capturing Memories Project – Report from Dr & Mrs Readman
The Chair updated Members on the progress of the Capturing Memories Project. It was observed that the project leads needed to be mindful of having consent from people. A large amount of information had already been collected.

The container will be emptied on 23rd March to identify what information the Parish Council hold which may be of benefit to the project.

Cllr Saxton felt there was a need to seek out residents that were reclusive who may not be aware of the project but who would be able to positively contribute.

The Chair thanked Dr & Mrs Readman for the progress they had already made on the project. Once complete it would be a valuable asset for the village.

- (c) Local Improvement Scheme – Submission of Application
The Clerk confirmed that the application had been submitted in line with the deadline of 28th February 2019. Funding for two signs had been requested.
- (d) Annual Spring Clean – Saturday, 23rd March 2019
The Clerk confirmed that arrangements were in hand for the spring clean on 23rd March which would commence at 9.30am. Clarification to be sought if the kitchen would be available given that the ball was in the evening.

Confirmation to be sought from Cllr Dolby on whether the Round Table would be attending.

Assistance with refreshments would be appreciated.

(e) Community First Responders – Notice of Closure

The Clerk advised that correspondence had been received from the village Community First Responders advising that the group had folded due to lack of new members and support.

Members were saddened to hear this news and wished to record the thanks of the Parish Council, on behalf of the village, for all the hard work that had been undertaken by the group.

The Clerk confirmed that a sum of £417.69 had been received from the CFR group, the balance of their bank account.

Cllr Morris advised that there was a defibrillator which the group had used which could now be deployed in the village. Discussions took place on whether this should be at the Ferry Pub, or some other point.

It was AGREED that the Clerk would contact the Ferry Pub to discuss placement on an external wall.

In the meantime, Cllr Morris would speak to the CFR group to identify whether an electrical connection would be required and their thoughts on the best location for the defibrillator.

NM119-19 Highways

(a) Highways Repair Log

Members received and noted the highways repair log.

The Clerk to ask the Highways Inspector to visit and advise re the responsibility for freeing the dyke of deposits to achieve free flow and to determine responsibility, as it was previously considered that 50% was the responsibility of the MRCC and 50% County Highways

(b) Updated Advance Roadworks bulletin – A616, A617 and B6326 to 29th April 2019

Members received and noted correspondence updating the closure periods.

(c) Additional A1 barrier planting

The Chair confirmed that he had liaised with County Highways on further planting along the A1 barrier. However, as County Highways had advised an authorised contractor would have to be appointed, no further action would be taken.

The Clerk had contacted residents who had expressed an interest in helping with the planting to confirm that the matter would not be progressed.

NM120-19 Financial Matters

(a) Accounts for payment:

The Chair referred to the accounts for payment. It was AGREED unanimously that the following accounts be agreed for payment:

- Clerk's Wages – February- £242.40
- HMRC – PAYE – February - £60.60
- MRCC – February Hire & Refuse - £31.75
- Village Handyman -February - £187
- NSDC Dog Bin Emptying - £652.08

The Clerk was asked to discuss with the Village Handyman his plans for future working.

(b) To note any receipts

- £417.69 – Transfer from Community First Responders

(c) Financial Report as at 28th February 2019

The financial summary detailing the Council's financial position as at 28th February 2019 was received and noted.

The Clerk had also circulated information projecting year end balances as at 31st March 2019.

NM121-19 Nottinghamshire Association of Local Councils

(a) Making Tax Digital

The Clerk to review the information and implement any changes necessary to the way the Parish Council reclaims VAT.

(b) New Councillor Training

The Association had arranged a series of training events aimed at newly elected councillors. Costs were £35 per place and were being held in May, June and July.

Election Nomination Packs had been received from Newark & Sherwood District Council for the forthcoming elections in May. Details would be forwarded to each Member for them to complete. When election notices were received these would be displayed in the noticeboards and on the Council's website.

(c) February 2019 Council News - HR Update – Whistleblowers and Employment Protection

Members received and noted the February 2019 Council News.

NM122-19 Correspondence

(a) Warm Homes on Prescription

Information received on the Warm Homes on Prescription initiative to be promoted on the noticeboards and the Muskham Messenger. Details to also be circulated to Members and the Elders Club.

(b) Grant Programme from Persimmon Homes

The Clerk to review the information and see if it can benefit the Parish Council.

(c) Playing Field Dike

Concern had been expressed at the condition of the dike adjacent to the A1 roundabout and the playing field. The Chair to raise with the MRCC at the next Committee meeting.

The Clerk was asked to advise Highways England/County Highways that there were some abandoned traffic signs in the dike and also on the A1 slip road.

NM132-19 Date of Next Meeting

Monday, 8th April 2019

The meeting closed at 8.34pm