

SUBJECT TO RATIFICATION AT THE 11th NOVEMBER 2019 PARISH COUNCIL MEETING

Minutes of the North Muskham Parish Council held on Monday, 14TH October 2019 at the Muskham Rural Community Centre following the Annual Parish Meeting

Present: Councillor I Harrison, in the Chair
Councillor S Dolby
Councillor N Hutchings
Councillor D Jones
Councillor P Morris
Councillor D Saxton

Also in attendance: District Cllr Mrs Saddington, County Cllr B Laughton, and 3 members of the public

The Chair referred to the new projector that would be used to better show planning applications and other documentation relevant to the meeting.

NM061-20 Apologies for absence

An apology for absence was received and accepted from Cllr Beddoe.

NM62-20 Declarations of interest

It was AGREED that any declarations of interest would be stated by Members as required during the meeting.

NM63-20 Minutes

The minutes of the Parish Council Meeting held on Monday, 16th September 2019 were accepted as a true and correct record and signed by the Chairman.

NM64-20 Update on Issues

Members received and noted the updated issues document, attached to the minutes as Appendix 1.

NM65-20 Public 10 Minute Session

The Chair suspended the meeting at 7.03pm to allow questions from members of the public.

A resident reported that the path from Mackleys Lane along the River Trent was flooded just over a week ago, in the part that dips. The Chair explained the work done by the Environment Agency to reinstate the flood bank near Trent Farm, they would not do any further work. The area would be monitored and warning tape put across to alert residents should a high unusual flood occur. However, the area, as with all river frontages should would best be avoided if flooded.

A resident advised that the drains on the A1 roundabout were blocked so water was standing. It was AGREED that the Clerk would log this on the portal.

A HGV was again parked on Main Street. The Clerk to take pictures and report to VOSA as it was thought it was parked in contravention of its Operator's Licence.

The meeting was reconvened at 7.05pm.

NM66-20 District Councillor Session

The Chair suspended the meeting at 7.06pm to allow Cllr Mrs Saddington to present her report.

The Chair asked if clarification could be sought on whether Parish Council's could apply for trees from the District Council, not just individuals.

Cllr Mrs Saddington referred to a lorry that had broken down on the A1 roundabout and the verge that had been damaged on its recovery. It was AGREED that the Clerk report this on the portal.

The Chair thanked Cllr Mrs Saddington for her report and reconvened the meeting at 7.10pm.

NM67-20 County Councillor Session

This item would be taken if and when Cllr Laughton arrived.

NM68-20 Parish Council Matters

(a) Capturing Memories Project

The Chair advised that a massive amount of information had been collected by the project. The website was scheduled to be launched and the Chair had suggested this be at the December meeting of the Parish Council. An overview of the project could be given to Members and interested residents, with refreshments provided. This was AGREED.

The missing Minute Books had now been returned, together with the Enclosure Map. The books and map would be displayed at the December meeting for Members and residents to view before they were submitted to archives.

Information had been identified as useful for the Parish Council to keep for reference purposes.

(b) Local Improvement Scheme – Application Outcome

The Chair referred to the sub-committee recently held to discuss the images for the village gateway signs.

The designer had been advised that the Cropwell style sign was preferred.

The Clerk would keep Members updated on any information received from the designer.

Members discussed the planters that some villages had underneath their gateway signs. The Clerk confirmed these were not included within the application that had been made to the LIS. Enquiries would be made in to the cost of these planters and , subject to cost, a request be made for financial support from the County and District Councillors.

(c) **Parish Council Conference**

The Clerk confirmed that the agenda had now been received and circulated to Members for information.

It had been AGREED that the District Council would meet the cost of the hire of the centre, with the Parish Council providing refreshments.

The Chair asked for the support of Members on the day.

(d) **Arrangements for Remembrance Sunday**

Cllr Saxton confirmed that he had liaised with Church and a new service had been put together, which would start outside at the memorial stone. This was noted and AGREED by Members.

Refreshments would be provided by the Parish Council. The Clerk reminded Members that volunteers would be needed as she was unable to attend the service.

The Lamp Post poppies would need to be put up on Main Street and Nelson Lane over the weekend 26th and 27th October.

(e) **To confirm the date and format of Christmas Tree & Carol Service**

The Clerk advised that, in discussion with the Church and Choir, Sunday, 1st December was the preferred date, commencing at 4.30pm.

Cllr Dolby agreed to take on the management of the Christmas tree, with assistance from villagers. The Clerk confirmed that the lights had been PAT tested.

Refreshments would be provided in the community centre after the service, courtesy of the Parish Council.

NM69-20 Environmental & Community Issues

(a) **Skatepark and Play Area Update**

The Clerk advised that there had been a delay through the District Council with the inspections. It was hoped these would be received by the November meeting but given that the annual requirement had been exceeded, should the inspection not be completed by the November meeting the Clerk would arrange for an independent inspection of both the skate park and the playground to enable a report to be received and determined at the December PC meeting.

- (b) **Muskham Futures update and request for PC assistance and Autumn litter pick**
The Chair advised that a second meeting of the group had been held. They were looking at wildflower and tree planting, increased recycling and significant interest had been shown in allotments. An Autumn litter pick would be held in November.

It was AGREED that the Parish Council would meet the cost of room hire.

NM70-20 Highways

- (a) **Highways Log**
Members received and noted the highways log. The log relating to the verge on Great North Road had been closed but the Clerk was asked to re-open it as it was impacting on the drainage channels.

It was noted that there were problems on Main Street but the Chair commented that it was understood that this would be addressed along with resurfacing of that part of Main street once the new development was complete.

- (b) **Closure of Lane to Garage- Consider complaints and response of NCC / Highways England**
The Chair referred to background on this matter and the closure of the land to vehicles in 2017.

While there was clearly the concern at the reported use of the A1 verge by youngsters gaining access to the food retailers north of the garage site there was also concerns of such crossing the service area and the in and out routes to the garage to gain access to facilities and reported incidents of skate boarding in that area.

It was AGREED that the Clerk liaise with the Rights of Way team to outline the Parish Council's concerns regarding access to the services and also information received which suggested the owner had temporarily closed the lane over the years to prevent it becoming a right of way. In the absence of the road access becoming available again or alternative safe adjacent access being provided the only other potential solution was for an additional footpath link across the field.

- (c) **Cattle Market Roundabout – Correspondence from South Muskham & Little Carlton Parish Council**
The Chair referred to the letter from South Muskham & Little Carlton Parish Council regarding the Cattle Market roundabout.

Members were asked to look at the concerns and feedback to the Clerk.

- (d) **Combined Parish Meeting with Network Rail**
The Clerk advised that potential meeting dates had been received from Network Rail for the combined meeting. After discussion it was AGREED that the best dates were the 12th, 13th or 14th November. The Clerk would feed these back to Network Rail and confirm as soon as possible.

NM71-20 County Councillor Session

With the arrival of Cllr Laughton, the Chair suspended the meeting at 8.01pm for him to present his report.

Cllr Laughton referred to the recent planning appeal at Bathley which had been upheld. This had been called in to the Secretary of State for review.

The Chair updated Cllr Laughton on the discussions around the lane to the garage.

The meeting was reconvened at 8.09pm.

NM72-20 Financial Matters

(a) Accounts for payment:

The Chair referred to the accounts for payment. It was AGREED unanimously that the following accounts be agreed for payment:

- Clerks wages – September - £248.88
- Payment to HMRC for Clerks wages – September- £62.22
- Village Handyman – September –
- MRCC – September Invoice - £32.15
- Poppy Wreath – Cromwell Weir - £17

(b) To note any Receipts:

Members noted the following receipts:

- Second Half Precept - £8,135

(c) Financial Report to 30th September 2019

Members received and noted the financial report as at 30th September 2019. It was noted that the sum of £3584.83 had currently been spent on the playing field, which was reflected in the playing field budget.

(d) Transfer from Community Reserve Account to Current Account

Members received and noted the transfer between the accounts of £2,426.67 for the play area and capturing memories project.

NM73-20 Correspondence

(a) 19/01432/FUL – Elm Tree House, Crab Lane, North Muskham – Householder application for new garden room single storey rear extension

Members noted the decision notice granting planning permission for the development.

(b) Keep Britain Tidy

Correspondence received on dog fouling was received and noted.

(c) **School Admission Arrangements**

Correspondence relating to consultation on the school admission arrangements for 2021-22 was received and noted. The Clerk to publicise this on the noticeboards and website.

(d) **VE Day 75th Anniversary – 8 to 10 May 2020**

It was AGREED that Cllr Saxton would discuss this with the Church and report back to a future meeting.

(e) **Press Release – Take five to stop fraud**

Members noted the press release from the Leader of Nottinghamshire County Council outlining five steps to take to prevent fraud.

NM74-20 Date of Next Meeting

Monday, 11th November 2019

The meeting closed at 9pm