

**SUBJECT TO RATIFICATION AT THE 11<sup>TH</sup> MARCH 2019 PARISH COUNCIL MEETING**

**Minutes of the North Muskham Parish Council held on Monday, 11<sup>th</sup> February 2019 at 7pm  
in the Muskham Rural Community Centre**

**Present:** Councillor I Harrison, in the Chair  
Councillor S Dolby  
Councillor D Jones  
Councillor P Morris  
Councillor D Saxton

**Also in attendance:** County Cllr B Laughton, District Cllr Mrs Saddington, Callum Jones  
from Nottinghamshire County Council and 5 members of the public

**NM92-19 Apologies for absence**

An apology for absence was received and accepted from Cllr Beddoe.

**NM93-19 Declarations of interest**

It was AGREED that any declarations of interest would be stated by Members as required during the meeting.

**NM94-19 Minutes**

Subject to minute number NM87-19 (j) to read 'last few weeks' the minutes of the meeting held on Thursday, 17<sup>th</sup> January 2019 were accepted as a true and correct record and signed by the Chairman.

**NM95-19 Update on Issues**

Members received and noted the document updating them on current issues.

A number of items were on the agenda for discussion, and the Clerk updated Members on others as contained in Appendix 1 attached to the minutes.

**NM96-19 Public 10 Minute Session**

The Chair suspended the meeting at 7.08pm to allow members of the public present to raise any questions.

No matters were raised and the meeting was reconvened at 7.08pm.

**NM97-19 District Councillor session – Cllr S Saddington**

The Chair suspended the meeting at 7.09pm to allow Cllr Mrs Saddington to present her report.

Cllr Mrs Saddington confirmed that, other than waiting for a discussion on Council Tax at District Council, there were no matters to report.

The Chair asked if there was any information on the new business rates. A business owner in the village had asked as it was not clear what the process was and whether the new rates would be applied automatically by the District Council. There was no information on the District Council's website. Cllr Mrs Saddington presumed that businesses would have to apply.

The Chair thanked Cllr Mrs Saddington for her report and reconvened the meeting at 7.10pm.

**NM98-19 County Councillor session – Cllr B Laughton**

The Chair suspended the meeting at 7.10pm to allow Cllr Laughton to present his report.

Cllr Laughton reported that £6.6m had been granted to the County Council for highway repairs. The County Council had recently agreed to spend £1.75m on new equipment for more efficient repair of potholes.

Cllr Laughton confirmed that the Local Minerals Plan was moving ahead as planned. Carlton-on-Trent Parish Council had recently had a presentation on the proposals for Cromwell. This extension won't be determined until the plan has been approved by the Inspector.

The Chair asked whether the hydro-electric application at Cromwell had been determined. Cllr Laughton advised he had no further information on it.

The Chair thanked Cllr Laughton for his report and reconvened the meeting at 7.12pm.

**NM99-19 Nottinghamshire County Council**

**(a) Presentation by Broadband Engagement Officer re Fibre Broadband**

The Chair welcomed Callum Jones, Broadband Engagement Officer with the County Council who was going to update the Parish Council on the present position with the availability of fibre broadband.

Mr Jones explained what had been done so far as part of the public and privately funded partnership, consisting of the County Council, BT Openreach, Broadband UK (Government), the European Regional Development Fund plus District and Borough Councils.

It was explained that fibre had less interference and a greater transfer of speed. It was faster and more reliable and recommended for larger households with multiple users. It helped with VPNs and downloading large files. Comparisons of speed and availability can be found at [www.thinkbroadband.com](http://www.thinkbroadband.com) and Ofcom. Residents were advised to do their research and not buy any more than they needed.

The project had started in 2014 and was currently in phase three, with 79,000 premises now able to access fibre broadband.

The third phase was for the rural areas of Nottinghamshire; Newark & Sherwood District Council and Bassetlaw are not part of the commercial roll out.

Nottinghamshire was the second best connected County in the country with nearly 98% that can now access.

North Muskham, despite being quite rural, had been included in most of the commercial rollouts with 67 properties connected so far, and another 16 premises due to be connected by September 2019.

Mr Jones advised that an interactive map was being developed to show where the service was available.

Cllr Morris asked if there were any plans to change copper from the box to the house. Mr Jones explained that connection fell to the commercial supplier, and there were no plans to include that within the project. However, in phase three it will be fibre direct to premises.

If residents had any questions they could contact Mr Jones on [enquiries.broadband@nottsc.gov.uk](mailto:enquiries.broadband@nottsc.gov.uk).

The Chair thanked Mr Jones for his presentation and reconvened the meeting at 7.28pm.

#### **NM100-19 Planning**

(a) 18/01253/FUL – Burger King, Great North Road, North Muskham – Ground floor extension along with minor external alterations

Members noted that work on the alterations had already commenced. After discussion, Members asked that the impact on the local community with littering from the facility be brought to the attention of the applicant, and that they be requested to compensate by providing additional bins and litter collection.

It was proposed by Cllr Dolby, seconded by Cllr Saxton, that the application be supported, subject to the comments on litter.

(b) Decision Notice & Section 106 – 18/00597/FULM – Proposed development of 12 affordable homes and 4 market bungalows (re-submission of 16/01885/FULM) – Land at Main Street, North Muskham. – Trent Cottage, Marsh Lane – Householder application for single storey rear extension, includes change of facing materials

Members noted receipt of the decision notice and Section 106 that had been circulated to them for information.

It was noted that in the decision notice Condition 5 stated no works shall commence until a detailed surface water design and management plan had been submitted and approved by the Planning Authority. The Clerk was asked to request a copy of the plan when it was available.

Additionally, Condition 4 referred to no part of the development starting until a Flood Warning and Evacuation Plan had been submitted to the Planning Authority. The Clerk was again asked to request a copy of this Plan and to also seek clarification on how these conditions would be managed by the Planning Authority and if the Parish Council could be informed.

Further, it was noted that the decision notice stated that CIL was payable on the development. The Clerk had requested details but the application had not yet been submitted.

It was noted that the Community Housing Association had indicated a possible start on-site at the end of February, possibly March.

Cllr Morris raised a concern that the community land was being referred to as allotment land. The Clerk was asked to request clarification that the Parish Council was not in any way tied in to it being used as allotment land in any legal agreements.

(c) PAGE Update

This item had been covered under agenda item no NM98-19.

**NM101-19 Parish Council Matters**

(a) Play Area Update

Members noted that Groundworks had been asked to provide an alternative quotation than that provided to take up and reinstate the grass matting. Members considered that an alternative surface would be longer lasting, given that the matting had only been re-laid in 2014.

The Clerk to seek alternative quotations and circulate to Members once received.

(b) Transfer of Community Land & Usage

This item had been covered under agenda item NM100-19 (b).

(c) Maintenance of Pedestrianway adjacent to Ferry Pub

The County Council had confirmed that two out of the three proposed licensees had decided not to continue with any cultivation and maintenance activities, but had not confirmed which two.

The Parish Council had offered to undertake maintenance of the land, subject to receipt of the specification.

It was AGREED that the Clerk again request a copy of the specification from the County Council and that a meeting with the Handyman, Chair and Clerk be arranged to discuss the level of maintenance required.

(d) Skatepark Update

It was noted that the skate park inspection referred to rough and worn timber. The Clerk and Cllr Beddoe had inspected the surfaces and did not find any sharp edges.

The Handyman continued to monitor on a monthly basis.

It was AGREED that the Clerk seek alternative companies that could undertake the annual inspection.

**NM102-19 Environmental & Community Issues**

(a) Update on Section 130A Submission

This item had been discussed earlier on the agenda. Minute NM101-19 (c) refers.

(b) Monitoring of development on land adjacent railway line off Great North Road

There were no new issues to note.

(c) Capturing Memories Project – Report from Dr & Mrs Readman

The Chair referred to an email circulated to Members regarding the proposed purchase of an LCD digital projector. After discussion the Clerk was mandated to spend a maximum of £400 for the equipment, to be met from the Transparency Fund reserves.

Mrs Readman reported that the first workshop had been held on Thursday, 7<sup>th</sup> February. It was attended by 21 people and everyone had a lot to share. It had been decided that stories would be gathered in decades.

Dr Readman reported that the process of individual interviews had started and progress was being made with the grant application.

An invoice had been received in the sum of £265, with 25% now due, to start the capturing memories website. It was AGREED that this invoice be paid from the money held in reserves for the project.

(d) Local Improvement Scheme

The Clerk advised that a query had been raised with the County Council on match funding for the village gateway signs. Cllr Laughton had confirmed that match funding did not apply to the signs.

(e) Annual Spring Clean – Saturday, 23<sup>rd</sup> March 2019

The Clerk confirmed that the collection of the rubbish had been booked with the District Council's waste collection. Further the District Council had offered assistance with provision of litter pickers and bin bags, which would be collected on Friday, 22<sup>nd</sup> March. The Chair asked for the date to be posted on the Muskham Messenger and Facebook page.

Councillor Dolby advised that Newark Round Table had offered assistance and it was confirmed that the Parish Council would be pleased to accept this kind offer.

The Chair asked Cllr Saxton to take photographs of the ditch, adjacent to the skate park, to record the amount of litter.

It was AGREED that the Clerk would register the clean up on the Keep Britain Tidy, Great British Spring Clean website.

(f) Date for Annual Parish Footpath Walk

The Chair proposed that the annual walk of the footpaths in the parish be undertaken in April. The walk provided valuable information on the condition of the footpaths and allowed any defects to be reported.

After discussion a date of Saturday, 27<sup>th</sup> April at 10.30am was AGREED.

The Chair asked if the Clerk could make enquiries on the sign that had recently appeared on Thompsons Tree at Holme.

### **NM103-19 Highways**

(a) Highways Repair Log including condition of road outside St Wilfrid's Church and reported accident

Members received and noted the highways repair log.

The Chair referred to an incident on Main Street where there had been an incident where a cyclist had fell off their bike while trying to evade a pothole, then an oncoming car.

Cllr Laughton confirmed that the resurfacing of Main Street had been put forward to County Highways.

Cllr Saxton reported that a resident had again reported the puddle on Peets Drive where it meets the road. The drains were clear, but the problem is that the road surface is higher than the pavement, which causes the puddle. The problem to be reported to the County Council and added to the log.

(b) Advance Roadworks bulletin – Main Street, North Muskham from its junction with Chapel Lane to its junction with Waltons Lane – 24<sup>th</sup> March 2019

Members received and noted correspondence advising of the closure of Main Street from its junction with Waltons Lane on Sunday, 24<sup>th</sup> March 2019.

(c) Advance Roadworks Bulletin – A616 between Ollerton & South Muskham – 2 way stop go – 18<sup>th</sup> to 22<sup>nd</sup> February 2019

Members received and noted correspondence outlining the two-way stop go signs on the A616 from 18<sup>th</sup> to 22<sup>nd</sup> February.

(d) Additional A1 barrier planting

The Clerk had posted on the Messenger to canvas residents on whether they

supported further planting along the recently completed A1 barrier. Positive responses had been received from a number of residents.

The Chair to liaise with County Highways on whether or not to progress further planting.

#### **NM104-19 Financial Matters**

(a) Accounts for payment:

The Chair referred to the accounts for payment. It was AGREED unanimously that the following accounts be agreed for payment:

- Clerk's Wages – January- £242.40
- HMRC – PAYE – January - £60.60 per month
- MRCC – January Hire & Refuse - £31.75
- Village Handyman -January - £174.61
- Office 365 Renewal - £59.99

(b) To note any receipts

- £400 from Cllr Laughton

(c) Financial Report as at 31<sup>st</sup> January 2019

The financial summary detailing the Council's financial position as at 31<sup>st</sup> January 2019 was received and noted.

(d) Precept Estimates 2019/20

Members noted the report of the Clerk on the Council's current and projected financial position. A draft budget for the 2019/20 financial year had been circulated and, together with the amount in reserves, formed the basis of discussion, on whether any increase should be applied to the Precept.

It was proposed by Councillor Saxton, seconded by Councillor Morris that the Precept for the 2019/20 financial year should remain at the 2018/19 level of £16,270. This was AGREED unanimously.

#### **NM105-19 Nottinghamshire Association of Local Councils**

(a) Letter from Chairman of NALC

Members noted receipt of the letter from the Chairman of NALC previously circulated.

(b) Personnel Newsletter - January

Members noted receipt of the January Personnel Newsletter previously circulated.

#### **NM106-19 Date of Next Meeting**

Monday, 11<sup>th</sup> March 2019

The meeting closed at 8.36pm