

**Minutes of the North Muskham Parish Council held on Monday, 8th October 2018 at 7pm
in the Muskham Rural Community Centre**

Present: **Councillor I Harrison, in the Chair**
 Councillor P Beddoe
 Councillor E Catanach
 Councillor S Dolby
 Councillor D Saxton

Also in attendance: **3 members of the public**

NM43-19 Apologies for absence

Received and accepted from Cllrs D Jones and P Morris.

NM44-19 Declarations of interest

Cllr Beddoe declared a personal interest in agenda item 8(a), 18/01865/FUL - South View, Crab Lane, North Muskham. It was AGREED that any further declarations of interest would be stated by Members as required during the meeting.

NM45-19 Minutes

The minutes of the meeting held on Monday, 10th September 2018 were accepted as a true and correct record and signed by the Chairman.

NM46-19 Update on Issues

Members received and noted the document updating them on current issues.

The Chair referred to the A1 noise barriers, with work having started on 3rd October 2018. The site manager was happy with progress to date, and the project should be finished before Christmas. The work had been well received by some residents with cups of tea being taken out to contractors in the night, but not others due to the noise disturbance.

Cllr Mrs Saddington observed that some residents had stated that the barrier was not in the right place and not high enough. The Chair noted that the scheme had been designed for noise and highways and thanked Cllr Mrs Saddington and others who had been instrumental in bringing the scheme to fruition.

Highways England and the contractor had been very helpful and good with communication.

NM47-19 Public 10 Minute Session

The Chair suspended the meeting at 7.05pm to allow members of the public present to raise any questions.

No matters were raised and the meeting was reconvened at 7.06pm.

NM48-19 District Councillor session – Cllr S Saddington

The Chair suspended the meeting at 7.07pm to allow Cllr Mrs Saddington to present her report.

Cllr Mrs Saddington thanked the Parish Council for the invitation to the village Remembrance Sunday commemorations on 11th November, but as Chairman of the County Council she had engagements at Victoria Embankment and at the beacon lighting in Nottingham in the evening so would not be able to attend.

Cllr Mrs Saddington advised that she had seen Police Commissioner Paddy Tipping recently. He had made a promise that PCSOs will visit Parish Council meetings in a few months time.

The Chair thanked Cllr Mrs Saddington for her report and reconvened the meeting at 7.09pm.

NM49-19 County Councillor session – Cllr B Laughton

The Chair suspended the meeting at 7.10pm to allow Cllr Laughton to present his report.

Cllr Laughton advised that details for the next round of applications to the Local Improvement Scheme would open shortly. The Clerk to advise Cllr Laughton when the forms are submitted as he would support the application for two new village gateway signs.

Cllr Laughton reported that footfall in to Castle House had risen by 80%, with 16,000 people going through the doors. A new Chairman would soon be appointed for Newark & Sherwood Homes.

It was understood that the Section 106 for the affordable housing scheme was still waiting to be signed off. Cllr Laughton had expressed his concern to Officers at the continued use of the Housing Needs Survey to assess planning requirements.

Emails relating to the Section 130A application from County Council Officers had been forwarded to Cllr Laughton.

Cllr Laughton extended his apologies for the Remembrance Day commemorations in the village.

The Chair thanked Cllr Laughton for his report and reconvened the meeting at 7.15pm.

NM50-19 Planning

- (a) [18/01685/FUL – South View, Crab Lane, North Muskham - Variation of condition 3 attached to planning permission 17/00282/FUL to amend the approved plans to allow an amendment to the proposals on site to form a dormer window in lieu of a roof light](#)

CLlr Beddoe had declared a personal interest in this item and withdrew himself from the discussions.

The Chair read condition 3 from the Decision Notice. It was understood that the dormer window would be on the East elevation, which looked towards the River Trent.

After consideration it was proposed by Councillor Catanach, seconded by Councillor Dolby, that the variation be supported. In the absence of any alternative proposal this was AGREED unanimously. As Councillor Beddoe had declared an interest he abstained from the vote.

18/01687/FUL – Trent Cottage, Marsh Lane, North Muskham - eHouseholder application for Single storey rear extension includes change of facing materials

The Clerk explained that the application had come before the Parish Council for consideration again as the extension had different facing materials. This had triggered the need for the application.

After consideration, Councillor Saxton proposed, seconded by Councillor Catanach that the application be supported. This was AGREED unanimously.

18/01343/FUL – Amended Application - Walden, Main Street, North Muskham - Householder application for replacement of existing glazed conservatory roof with tiled mono-pitch roof

Members received and noted the amended application for Walden, Main Street. After consideration, it was proposed by Councillor Beddoe, seconded by Councillor Dolby that the application be supported. This was AGREED unanimously.

(b) To receive any Decision Notices

The Clerk reported that no decision notices had been received.

(c) PAGE Update

The Chair confirmed that the submission from PAGE had been sent in to the County Council. The County Council will finalise the plan in the near future and it will then progress to a public inquiry.

NM51-19 Parish Council Matters

(a) Parish Council Conference

There were 36 attendees confirmed at the moment, the Clerk had chased Parish Councils and Parish Meetings that had not yet responded so it was anticipated that the number would increase.

Members were asked to support the event if they could.

Additionally, an invitation would be extended to residents via the Messenger if they wished.

(b) WW1 Centenary Commemorations & Remembrance Sunday Service

The Clerk updated Members on the arrangements for Remembrance Sunday. It was AGREED that a sub-committee meeting be held in two weeks' time if necessary. The Clerk would liaise with Reverend Hadley about the involvement of the school in the Remembrance Day service.

The Lamp Post Poppies would be put up on 27th October on each lamp post throughout the village.

The wreath that would be lain at Ypres by a resident on behalf of the village had been collected.

(c) Christmas Tree & Christmas Lights

The Clerk confirmed that arrangements had been made for the lights to be inspected by an electrician prior to them being used this year.

The Clerk confirmed that arrangements had been put in place with relevant residents for the tree and it to be put in place on the 2nd December. The choir had also confirmed their attendance.

After discussion it was AGREED that a sum of £75 be mandated for food and refreshments, including mulled wine.

(d) Play Area Inspection & Urgent Works

After discussion it was AGREED that the Clerk would query if there was any warranty remaining on the parts and to establish when the equipment had been installed originally.

If no warranty remained then alternative suppliers could be sought. It was AGREED that the Village Handyman be asked to inspect on a weekly basis going forward.

The Clerk was asked to circulate the 2017 and 2018 reports to Members. Items within the report should be dealt with in order of risk, i.e., high first then low. Previous contractors, Groundworks, to be approached regarding the grass matting.

(e) Winter Service 2018-19 – Offer of Assistance to Parish Councils

Members noted the offer of assistance to Parish Councils for free salt, and the opportunity to purchase additional bags. It was AGREED that the offer of 5 free bags of salt be accepted.

The Chair advised that he would report to the Muskham Rural Community Centre that no additional salt had been requested this year.

NM52-19 Environmental & Community Issues

(a) Update on Section 130A Submission

This item had been discussed during the County Councillor Session earlier on the agenda. It was AGREED that the Clerk would chase Officers again in two weeks as

there was concern within the village at the perceived lack of progress. There was an increasing likelihood that some work to the impediments would be undertaken by villagers in the absence of any remedial work before 11th November.

(b) Monitoring of development on land adjacent railway line off Great North Road

There were no new issues to note.

(c) Muskham and Sutton-on-Trent Safer Neighbourhood Group

Members noted the minutes of the group held on 12th July and that Cllr Saxton would be attending the next meeting on 18th October.

(d) Skatepark Update & Request for CCTV Coverage

It was AGREED that the Clerk and Cllr Beddoe would visit the skatepark and review the raised in the inspector's report. The Village Handyman to be asked to inspect on a fortnightly basis going forward.

The Chair confirmed that a local resident was going to cut the boundary hedge.

The Anti-Social Behaviour team were committed to providing a camera in the Spring and PCSO Crowhurst had been visiting on a regular basis.

(e) Newark & Sherwood's Physical Activity and Sport Plan – 2018 to 2021

Members comments to be submitted to the District Council.

(f) Art and Creative Provision in Newark & Sherwood – Public Voice

Details to be circulated electronically to Members.

(g) Nottinghamshire County Council – Games of Remembrance

Information to be posted on the Messenger, Facebook and the Noticeboards.

(h) GP Extended Access Service Information

The Clerk would share the information on the Messenger, Facebook and noticeboards.

(i) Local Improvement Scheme – Village Gateway Sign

It was AGREED that, once details of the new application window were received, the Clerk would apply for two village gateway signs. One would be sited on the green at the junction of Nelson Lane and Main Street, the other on the access road off the A1 if possible. The wording to read 'Welcomes Careful Drivers'.

NM53-19 Highways

(a) Highways Repair Log

The log was received and noted by Members.

The Clerk was asked to report the overgrown foliage on to Great North Road adjacent to the footpath.

- (b) A1 Southbound Night Time Works – North Muskham – Notification from Highways England
Received and noted.

NM54-19 Financial Matters

- (a) Accounts for payment:

The Chair referred to the accounts for payment. It was AGREED unanimously that the following accounts be agreed for payment:

- Clerk's Wages – September - £242.40
- HMRC – PAYE - £60.60
- MRCC – August Hire & Refuse - £31.75
- Village Handyman - £273.47
- PWLB Second Annual Payment - £1,697.24
- Lamp Post Poppies - £300

- (b) To note any receipts

To note any Receipts:

- Nottinghamshire County Council – Donation - £150
- Newark & Sherwood District Council – Second Half Precept - £8,135
- Lamp Post Poppies - £3

The Clerk explained that the money from Cllr Laughton was for residents who were fundraising for a sick child in the village. The Clerk and Chair to liaise outside of the meeting in order to get the funds to them.

- (c) Interim External Audit Report

The Clerk updated Members on the report received from the External Auditor's. The accounts had been signed off but the auditors had disagreed with the explanation of variances in spending. The Clerk was content with the explanation given which was confirmed by Members.

NM55-19 Nottinghamshire Association of Local Councils

- (a) Appointment of New Chairman

Members noted correspondence advising that Cllr M Baker (Farndon Parish Council) had been appointed as Chairman of the Nottinghamshire Association of Local Councils.

- (b) Council News – September 2018

Members noted the two Council News bulletins which had been circulated to them for information.

NM56-19 Correspondence

- (a) The Chair noted that a well known resident, Roz Connolley, had recently passed away. In her time Roz had participated in most village events and had been a great supporter of the Muskham Players. She would be sadly missed.

- (b) Invitation to Community Led Housing Roadshow
Members noted the briefings arranged on current opportunities for community-led housing initiatives.
- (c) 18/01477/FULM – Land on the South Side of Westfield Lane, Collingham – erection of a Hydropower Electricity Generating Station
The Clerk advised that notification had been received that the application had again been amended. After discussion with the Planning Officer the only change was the scale of the development area. The original application (0.6ha) did not include the length access track which is to be constructed. The total area was now 2.13ha. This resolved a technicality. On this basis it was AGREED that no further comment was required.
- (d) 'Thinking of becoming a Councillor?' Events
Members noted the information sessions arranged for Friday, 19th and Tuesday, 23rd October.
- (e) Nottinghamshire Hospice – Hoodwinked Robins
Members noted correspondence received from Nottinghamshire Hospice regarding the auction of the Hoodwinked Robins that had been displayed in Nottingham city centre over the summer.

NM57-19 Date of Next Meeting
Monday, 12th November 2018

The meeting closed at 8.23pm