

SUBJECT TO RATIFICATION AT THE 13th FEBRUARY 2023 MEETING

Minutes of the North Muskham Parish Council held on Monday, 9th January 2023 at the MRCC commencing at 7pm.

Present: Councillor I Harrison (in the Chair)
Councillor N Hutchings
Councillor D Saxton
Councillor M Talbot

Also in attendance, Councillor Mrs Saddington

The Chairman noted the letter received from Councillor Bearpark tendering his resignation from the Parish Council with immediate effect as he had moved away from the village. Members acknowledged, and were grateful for, the hard work he had put into the role during his time on the Council and asked the Clerk to write a letter of thanks to him.

NM102-23 Apologies for absence

Apologies for absence were received and accepted from Councillors Beddoe, Bearpark, and Dolby.

NM103-23 Declarations of Interest

It was AGREED that any declarations of interest would be stated by Members as required during the meeting

NM104-23 Minutes

Subject to an amendment to reflect that Councillor Hutchings was not in attendance, and that funds raised at the Christmas Lights event (Minute No NM096-23 (b)) were donated to the Salvation Army only, the minutes of the Parish Council Meeting held on Monday, 19th December 2022 were accepted as a true and correct record and signed by the Chairman.

The Chair reflected on the success of the Christmas Lights event and expressed his thanks to the new Landlady of the Muskham Ferry for her help on the evening. The Parish Council looked forward to a good working relationship going forward. After discussion, it was proposed by Councillor Talbot, seconded by Councillor Saxton that a donation of £50 be made to the Muskham Ferry towards the cost of running the Christmas Tree lights.

NM105-23 Public 10 Minute Session

There were no members of the public present.

NM106-23 District Councillor update – Cllr S Saddington

This item would be taken if and when Cllr Mrs Saddington arrived.

(a) ASB Newsletter

Members received and noted the Newsletter as circulated.

NM107-23 County Councillor update – Cllr Laughton

There was no report presented as Cllr Laughton was not present.

NM108-23 Planning

- (a) Decision Notice - 22/02198/S73 – Overdene, Main Street, North Muskham – Variation of Condition 14

Members received and noted the decision notice granting permission for the variation as outlined.

NM109-23 Parish Council Matters

- (a) Allotments/Green Hub Sub-Committee Report

Members noted the report from the Allotment Sub-Committee that had been circulated prior to the meeting.

In response to some of the issues raised, the Clerk was asked to go back on the following items:

- a request be made to store cardboard in the container rather than the shed, due to it being combustible.
- the village handyman be asked to look at the shed door
- the Clerk to approach the contractors 'Laffeys' to establish a cost for 2T of crushed hardcore/limestone
- the filling of the ditch with soil to be reviewed in Spring
- co-ordination of the village handyman to be through the Clerk, who would be aware of other priorities

Councillor Talbot asked if it could be established when the rest of the container would be painted.

The Clerk referred to the allotment guidelines and sought permission to review them with Councillor Saxton prior to them being issued at renewal time. This was AGREED.

- (b) To consider commemorations for the Coronation of King Charles III – 6th May 2023

Discussion took place around what commemorations could be arranged for the Coronation. After discussion, it was AGREED, that Councillor Talbot would discuss with the Parochial Church Council and the Chair would speak to the Landlady at The Ferry and the organiser of the Jubilee Fun Run to establish interest.

A report would be brought back to the February meeting.

NM110-23 Environmental & Community Issues

- (a) Skatepark and Play Area – Inspection Reports

The Clerk advised that the reports would be reviewed with the Village Handyman and any areas outlined addressed.

The Chair asked that the barrier tape on the multi-gym remain in place until the

replacement parts were received. The Clerk to action with the Village Handyman.

NM111-23 Highways

(a) Highways Logs

The Clerk was asked to log damage to the Ferry Lane name sign, and the 30mph speed limit sign adjacent to the Crab Lane entrance.

The Chair asked if the Clerk could investigate getting the cabinet next to the telecoms tower off the A1 roundabout painted, due to the graffiti on it.

NM112-23 Financial Matters

(a) The Chair referred to the accounts for payment. It was AGREED unanimously that the following accounts be agreed for payment

- Clerk's Wages – December – £284.20
- PAYE – November - £71.00
- Village Handyman – £110
- NSDC – Play Area & Skatepark Inspections - £114
- MRCC – Room Hire – Sept-Dec £48.60
- MRCC – 50% grass cutting – 01.10-31.12.22 - £121.37
- MRCC – 50% Electricity for Outside Light – 01.09-29.12.22 - £63.97
- John Miller – Christmas Trees - £160
- Proludic – Play Area Repair - £679.45

Councillor Hutchings noted queried the payment for Christmas Trees as only one was purchased. The Clerk to raise with the supplier and establish if the overpayment could be carried forward to 2023.

(b) To note any receipts:

- ££133.00 – Newark & Sherwood Community Lottery
- £30 – BHIB Refund of Overpayment

(c) Financial Report as at 31st December 2022

Members noted the financial report as at 31st December 2022. A copy of the cashbook, outlining spend against budget, had been circulated to Members for information.

Members had also been circulated with the balances of all the Parish Council's accounts and allocated reserves.

The Chair asked that the £50 deposits held for allotment tenants be shown in allocated reserves.

NM106-23 District Councillor update – Cllr S Saddington

With the arrival of Cllr Mrs Saddington, the Chair suspended the meeting at 7.47pm for her report.

Cllr Mrs Saddington wished Members a Happy New Year.

An email had been circulated to the Clerk, offering a donation towards a Coronation event. The Chair thanked Cllr Mrs Saddington for this offer, which the Clerk would accept, although it was not yet known what form any commemoration would take.

The meeting was reconvened at 7.50pm.

NM112-23 Financial Matters (cont)

(d) To consider the Council's priorities for the financial year 2023-24 and determine a budget and Precept

Members outlined that initial priorities for the 2023-24 financial year were:

- Replacement of two benches at the play area
- Installation of a bench on the open space at Manor House Drive (permission would be required from Newark & Sherwood District Council)
- Interpretation board for the Muskham Cross (or some other means of highlighting its significance)

The Clerk was asked to progress these and establish costs.

A review of the budget was undertaken, with some changes made that the Clerk was asked to incorporate and recirculate to Members. Members noted that if no change was made to the current Precept of £18,405, the cost to a Band D property would be £44.11. There would be a requirement to use £289 from reserves.

Members considered that there were sufficient funds in the Parish Council's reserves to retain the Precept at the current level of £18,405. It was proposed by Councillor Talbot, seconded by Councillor Hutchings that the Precept of £18,405 be charged. This was unanimously AGREED.

NM113-23 Correspondence

There was none.

NM114-23 Date of Next Meeting

Monday, 13th February 2023

The meeting closed at 8.30pm