

**Minutes of the North Muskham Parish Council held on Thursday, 17th January 2019 at 7pm
in the Muskham Rural Community Centre**

Present: Councillor I Harrison, in the Chair
Councillor D Jones
Councillor D Saxton

Also in attendance: County Cllr B Laughton, District Cllr Mrs Saddington and 6 members
of the public

NM76-19 Apologies for absence

Apologies for absence were received and accepted from Cllrs Beddoe, Dolby and Morris.

NM77-19 Declarations of interest

It was AGREED that any declarations of interest would be stated by Members as required during the meeting.

NM78-19 Minutes

The minutes of the meeting held on Monday, 12th November 2018 were accepted as a true and correct record and signed by the Chairman.

Cllr Saxton raised a query over minute number NM60 -19, and questioned if the reduction in noise of 10dba was correct. The Chair advised that it was understood there had been a significant reduction from calculations taken before the barrier was completed, probably around 7dba.

Cllr Jones noted that some residents had reported a 50% reduction in noise, others significantly less.

NM79-19 Update on Issues

Members received and noted the document updating them on current issues.

A number of items were on the agenda for discussion, and the Clerk updated Members on others as contained in Appendix 1 attached to the minutes.

NM80-19 Public 10 Minute Session

The Chair suspended the meeting at 7.12pm to allow members of the public present to raise any questions.

No matters were raised and the meeting was reconvened at 7.12pm.

NM81-19 District Councillor session – Cllr S Saddington

Cllr Mrs Saddington confirmed that there were no matters to report.

NM82-19 County Councillor session – Cllr B Laughton

The Chair suspended the meeting at 7.15pm to allow Cllr Laughton to present his report.

Cllr Laughton confirmed that, together with Cllr Mrs Saddington, they had attended a meeting of Bathley Parish Council where the application for Land North of Crossways was considered. It was noted this was on the agenda for discussion.

Cllr Laughton advised that he had thanked Highways England for the noise barrier at a recent meeting he had attended.

The proposals for a unitary authority had been shelved by the County Council's Leader for the present time.

The Chair thanked Cllr Laughton for his report and reconvened the meeting at 7.16pm.

NM83-19 Nottinghamshire County Council

(a) Nottinghamshire County Council Admissions Annual Consultation

This had been circulated to Members and details posted on the Muskham Messenger and Facebook page. Consultation was now closed.

(b) Nottinghamshire County Council Fair Access Consultation

This had been circulated to Members and details posted on the Muskham Messenger and Facebook page. Consultation was now closed.

NM84-19 Planning

(a) Decision Notice – 18/01450/FUL – The Old Stables, Crab Lane – Erection of 1 no 2 bed bungalow and 1 no 3 bed bungalow

Members received and noted the decision notice granting planning permission for the erection of the 2 bungalows. It was noted that work to the visual splay and widening of the access to the site was required prior to work commencing on site.

(b) Decision Notice – 18/01687/FUL – Trent Cottage, Marsh Lane – Householder application for single storey rear extension, includes change of facing materials

Members received and noted the decision notice granting planning permission for the single storey rear extension.

(c) 18/02219/FUL – Land North of Crossways, off Main Street, Bathley – Change of use of land to use as a residential caravan site for one Gypsy family with 2 No. caravans (including no more than 1 No. static caravan/mobile home), laying out of hardstanding, construction of access and erection of ancillary utility building

The Chair referred to the application and objections that had been submitted to Newark & Sherwood District Council from Bathley Parish Council and neighbouring parishes.

After consideration, the Chair proposed that the Parish Council object on the following grounds:

- The proposed development is in open countryside, contrary to NSDC Core Planning Policy 4.
- It is not of the type of development positively allowed by the Newark & Sherwood Development Framework Policy DM8
- It is also contrary to Core Planning Policy 4 in that the Policy states that future traveller and Gypsy provision will be in and around Newark urban area and Ollerton and Boughton area
- It does not have readily available essential utility provision and does not meet the allocation criteria of Core Policy 5.

After discussion, Cllr Jones further proposed that, in addition to the above the highway issues also be included in relation to access to the site and its position on a narrow country road.

This additional proposal was accepted and the objections were unanimously AGREED.

(d) PAGE Update

This item had been covered under agenda item no NM82-19.

(e) Planning Enforcement Matters

Members noted the investigation made by the Planning Enforcement Officer on recent activity at Tollbar House.

NM85-19 Capturing Memories Project

The Chair formally welcomed Geoff and Anne Readman to the meeting.

The Chair added some context behind the reasoning for the project, which was brought about as sadly key residents, and their memories, had been lost over the last few years.

Geoff and Anne outlined their vision for the Capturing Memories Project and updated Members on the progress made so far, as outlined in the document attached as Appendix 2 to the minutes.

The Parish Council were pleased with the progress made to date and noted that the first meeting to begin the process of capturing memories was scheduled to be held on Thursday, 7th February from 1.30pm to 3.30pm. With further meetings planned on the 14th, 21st, 28th February and 7th March.

The Chair thanked Geoff and Anne for their presentation and noted that there were a number of questions that needed to be discussed by the Parish Council.

It was AGREED that:

- until the group receive any grant funding, the £400 budgeted by the Parish Council could be used for any such purpose the group deemed fit.

- the Parish Council's bank account could be used by the group when any grant funding was received. The Clerk advised that the Deposit Account would be preferably as funds could be clearly identified and kept separate from the Parish Council's financial transactions.
- a Parish Councillor would attend each group meeting.

Councillor Saxton asked if the memory gathering was just for those that lived in North Muskham, as there were likely to be people living in adjacent villages that would have memories to share. It was confirmed that, while the memory gathering would be about North Muskham, those living outside the village could participate as long as their memories were 'relevant and specific' to North Muskham.

NM86-19 Parish Council Matters

(a) Review of Christmas Tree & Christmas Lights Switch On Event

Members noted that the Christmas Tree had, after further trimming, provided a lovely focal point at the entrance to the village in the run up to the Festive period. Thanks were extended to the resident who had provided the tree and all the volunteers who had given their time to put the tree up, put the service together and provide refreshments on the day.

Correspondence from an individual about the tree, who stated that they were representing village residents, had been circulated to Members. They would be invited to help with the selection of the tree with the Parish Council in 2019.

It was AGREED that the 2019 event would be placed on the September agenda for consideration.

(b) Play Area Update

The Clerk advised that a site meeting had been held with Groundworks who had provided a quotation to lift and reset the grass mats and provide galvanised steel replacement legs for the swing. The quotation was for £3,237.45 plus VAT.

It was proposed by Councillor Jones and seconded by Councillor Saxton that the essential works as identified in the recent site inspection should be undertaken asap.

It was AGREED that the Clerk should identify where this expenditure could be met from and liaise with the Chair. Groundworks to be asked to confirm when they would be able to schedule the work.

a(c) Nottinghamshire County Council Unitary Authority Proposals

This item had been covered under agenda item NM82-19.

NM87-19 Environmental & Community Issues

(a) Update on Section 130A Submission

This item had been discussed earlier on the agenda. Minute NM79-19 refers.

- (b) Monitoring of development on land adjacent railway line off Great North Road
There were no new issues to note.
- (c) Capturing Memories Project – Report from Dr & Mrs Readman
This matter had been considered at agenda item no NM85-19.
- (d) New Neighbourhood Police Inspector – Stakeholder Updates
Members noted receipt of the weekly updates from Inspector Sutton, which provided valuable information on Police activity in the area.
- (e) To set a date for the Annual Spring Clean
After discussion it was AGREED that Saturday, 23rd March 2019 be set for the annual village spring clean.

The Clerk would advertise the date on the Muskham Messenger and Facebook sites and on the Council's website. The District Council would also be contacted so that the information could be collected.

- (f) Fibre Broadband Availability
Notification had been received of areas in the village that now benefitted from Fibre Broadband. The Broadband Engagement Officer with Nottinghamshire County Council had asked if he could attend the February meeting to discuss next generation access, which Members AGREED.
- (g) Proposed Extinguishment of Part of North Muskham Footpath No 1
Members received and noted the application submitted to Nottinghamshire County Council by Kier, on behalf of Highways England, for the proposed extinguishment of part of North Muskham Footpath no 1. This was the part that crossed the A1, and should have been extinguished at the time when the A1 was widened.
- It was AGREED that the Parish Council, in consideration of the severe risks involved with crossing the A1, supported this extinguishment.
- (h) Skatepark Update & Request for CCTV Coverage
This item had been covered under agenda item no NM79–19.
- (i) Western Power Distribution – Winter Resilience Committee
Members received and noted details received from Western Power regarding their Winter Resilience Committee and Priority Services Register.
- It was AGREED that the details be publicised on the Muskham Messenger, Facebook site and the Council's website and noticeboards.
- (j) Safer Neighbourhood Group Notes from 18th October meeting and review of 3rd January meeting
The notes from the 18th October meeting were received and noted.

Cllr Saxton had attended the meeting on 3rd January and gave a verbal update to Members. It was noted there had been a higher number of burglaries in the last few months, and also a high number of diesel fuel thefts from HGVs along the A1 corridor.

The Chair advised that he understood that new legislation was coming in to force in 2018 which would prohibit overnight parking of HGVs in laybys.

- (k) Community Defibrillators & First Aid Training – Newark Community First Aid
Correspondence had been received from Newark Community First Aid.

It requested support in providing a venue to enable short courses to be run providing key skills in the resuscitation of adults and children and babies. The Clerk was asked to liaise with the Village Community Defibrillator Team and, if they were supportive, it was AGREED that the Parish Council would meet the cost of providing a venue for the two courses.

- (l) Nottinghamshire Patient, Service User, Carer and Citizen Networking Event – 14 February 2019

The Clerk was asked to circulate details of the event to all Members in case any one was able to attend.

- (m) Western Power Distribution's Annual Stakeholder Workshops
Correspondence outlining the dates of Western Power Distribution's Annual Stakeholder Workshops was received and noted.

- (n) Local Improvement Scheme

Malcolm Lane & Son had been asked to provide a quotation, including design and fitting, for two village gateway signs. One to replace the one at the Nelson Lane entrance, and the other at the North end of the village.

The closing date for submission to the Local Improvement Scheme was 28th February 2019 before which the Clerk would make the required application.

NM88-19 Highways

- (a) Highways Repair Log

The log was received and noted by Members. There were no new issues to be added.

- (b) Feedback on A1 North Muskham – Noise Barrier & Planting

This item had been covered under agenda item no NM – 19.

- (c) Advance Roadworks bulletin – Closure of Church Lane & Crew Lane, South Muskham – 14th January to 18th January 2019

Members received and noted correspondence advising of the closure of Church Lane & Crew Lane, South Muskham for kerb and gully installation.

- (d) Advance Roadworks Butlletin – B6326, A616 and A617 – 20th January to 4th February 2019 including receipt of Highways England correspondence
Members received and noted correspondence outlining the roadworks that would commence from 20th January in relation to the amendments to the A46 roundabouts. The closures would be between 8pm and 6am for minimal impact.

NM89-19 Financial Matters

- (a) Accounts for payment:

The Chair referred to the accounts for payment. It was AGREED unanimously that the following accounts be agreed for payment:

- Clerk's Wages – November & December - £242.40 per month
- HMRC – PAYE – November & December £60.60 per month
- MRCC – November Hire & Refuse & December refuse - £51.75
- Village Handyman -November £ & December £99
- Lee Dye – PAT Testing of Christmas Lights - £70
- MRCC – 31st July meeting & August refuse - £31.75
- MRCC – grass cutting - £316.28

- (b) To note any receipts

There were none to note.

- (c) Financial Report as at 30th November and 31st December 2018

Received and noted.

- (d) Precept Estimates 2019/20

Information had been received from Newark & Sherwood District Council outlining the dates for the submission of estimates for the 2019/20 precept.

It was AGREED that the Clerk, in conjunction with the Chair, would put together a budget for consideration at the 11th February meeting of the Parish Council.

NM90-19 Nottinghamshire Association of Local Councils

- (a) Council News – November & December 2018

Members noted the two Council News bulletins which had been circulated to them for information.

- (b) Public Sector Bodies – New Regulations on Accessible Websites

The new regulations would be reviewed by the Clerk and changes made to the Council's website as required.

- (c) Notification of Annual Subscriptions 2019/20

The annual subscription for the year commencing 1st April 2019 was £180.48. The Clerk confirmed that the Association provided value for money, in terms of the advice and assistance it gave to the Parish Council.

(d) Employment Briefing – 2018-19 National Salary Award

Notification had been received of the new pay scales for 2019-20 from the National Joint Council for Local Government Services, effective from 1st April 2019.

The Clerk confirmed that the relevant spinal column point was 19, £10.37 per hour.

NM91-19 Date of Next Meeting

Monday, 11th February 2019

The meeting closed at 8.45pm