

**SUBJECT TO RATIFICATION AT THE 16<sup>th</sup> SEPTEMBER 2019 PARISH COUNCIL MEETING**

**Minutes of the North Muskham Parish Council held on Monday, 29<sup>th</sup> July 2019 at the Muskham Rural Community Centre following the Annual Parish Meeting**

**Present:** Councillor I Harrison, in the Chair  
Councillor S Dolby  
Councillor N Hutchings  
Councillor D Jones  
Councillor P Morris  
Councillor D Saxton

**Also in attendance:** County Cllr B Laughton, Dr Readman and 4 members of the public

**NM031-20 Apologies for absence**

Apologies for absence were received and accepted from Cllrs Beddoe and District Cllr Mrs Saddington.

**NM32-20 Declarations of interest**

Cllr Hutchings declared a personal and pecuniary interest in agenda item 8(a) 24 The Grange, North Muskham.

It was AGREED that any other declarations of interest would be stated by Members as required during the meeting.

**NM33-20 Minutes**

The minutes of the Parish Council Meeting held on Wednesday, 26<sup>th</sup> June 2019 were accepted as a true and correct record and signed by the Chairman.

**NM34-20 Update on Issues**

Members received and noted the updated issues document, attached to the minutes as Appendix 1.

**NM35-20 Public 10 Minute Session**

The Chair suspended the meeting at 7.03pm to allow questions from members of the public. No questions were raised and the meeting was reconvened at 7.04pm.

**NM36-20 District Councillor Session**

No report was presented as Cllr Mrs Saddington had given her apologies.

**NM37-20 County Councillor Session**

The Chair suspended the meeting at 7.04pm for Cllr Laughton to present his report.

Cllr Laughton confirmed that the lorry recently reported as parking overnight on Main Street had been escalated, and the District Council had spoken to GEDA. More information had been requested.

An Officer had recently inspected the recycling site adjacent the A1. Given the work undertaken at the site it would be difficult to return it to agriculture due to the amount of stones.

The Chair advised that there would be a PAGE meeting in late August or early September. Cllr Laughton would be advised of the date when arranged.

The Chair thanked Cllr Laughton for his report and reconvened the meeting at 7.05pm.

## **NM38-20 Planning**

### 19/01248/FUL – 24 The Grange, North Muskham - Householder application for front single storey extension

Prior to consideration of this item, Cllr Hutchings left the room and did not participate in any discussion on the application.

After consideration it was unanimously AGREED that this application be supported.

Cllr Hutchings re-joined the meeting.

### 19/01160/S73 – 8 Willow Drive, North Muskham - Application to vary conditions 2 and 7 attached to planning permission 16/00155/FUL to lower floor level by 270mm

Members noted the application which sought to lower the floor level of the dwelling. The Chair referred to comments already received, particularly those from the District Council's Emergency Planning Officer.

After discussion it was proposed by Cllr Hutchings, seconded by Cllr Saxton, that objection be raised to the application. Members supported the comments made by the Emergency Planning Officer and suggest that the floor levels should, and could, be catered for in an amendment to the design of the property. This was unanimously AGREED.

### 19/01181/LDC – Toll Bar Caravan Site, Caravan 1, Vicarage Lane, North Muskham - Certificate of Lawfulness for proposed use of the land for the stationing of touring caravans including as a person's sole or main place of residence

The Chair referred to a working party held recently which could find no evidence to suggest that units had been continually occupied or occupied for any length of time. Comments to that effect had been submitted to the Planning Authority albeit that there was no formal consultation at that time.

Correspondence had since been received advising that the Planning Authority now considered it appropriate to formally consult neighbours, the Parish Council and post a site notice.

After discussion it was proposed by Cllr Hutching, seconded by Cllr Dolby, that the comments previously submitted to the Planning Officer be repeated that, in the opinion and knowledge of the Parish Council, no meaningful occupation has been made at this site for some years, involving any residents, be it for long or short term. This was unanimously AGREED.

Decision Notice – 19/00688/OUT – Land adjacent Rose Cottage, Main Street, North Muskham - Outline Application for Proposed Residential Development with all items other than access as reserved matters

Members noted that planning permission had been refused on the land adjacent Rose Cottage. The Clerk to circulate a copy to Members for information.

Affordable Housing Development

The Chair referred to issues surrounding the parking of the low loader on Main Street, which had been covered in Cllr Laughton's report.

The Parish Council would continue to monitor the site and seek to work with adjacent residents where relevant. The Chair asked for the Parish Council to be advised of any major problems at the site.

Plan Review – Allocations & Development Management Issues Paper 2019

The Clerk referred to items within the Issues Paper, particularly Section 6. It was AGREED that the Clerk should complete the comments form, in conjunction with the Chair.

**NM39-20** Parish Council Matters

**Capturing Memories Project**

The Chair welcomed Dr Readman to the meeting.

Dr Readman circulated an update report on the project and how it was developing. A successful event had been held in Church on 11<sup>th</sup> July, and had been well received by everyone who had attended. The project was working towards 'The Doings of North Muskham' which would be performed in Church in February 2020, with a Field Day/Celebration on 20<sup>th</sup> June 2020.

A meeting of the group had looked at different ways of sharing information and the website has already been designed.

The Chair thanked Dr Readman for all his efforts and that of the groups so far.

The Clerk confirmed that Parish Council information had been collected from the resident who had been taking care of it. These documents would now be reviewed by the project and information extracted where relevant. It was AGREED that, given the importance of the documents, they would be submitted to Nottinghamshire Archives for safekeeping and to be available for the benefit of all.

### **Local Improvement Scheme – Application Outcome**

The Clerk advised that no response had been received from the village organisations who had been contacted regarding the Parish Council's thoughts for the gateway sign.

It was AGREED that a Sub-Committee would now meet to progress the design.

### **Parish Council Conference**

The Chair referred to correspondence received from the Policy & Projects Officer regarding arrangements for a Parish Council Conference. It had been agreed that the Parish Council would host the event at the Muskham Rural Community Centre on Saturday, 2<sup>nd</sup> November. The District Council would liaise with parish and town councils to advertise the event and had issued an email outlining some broad themes that may be included on the agenda.

These included, Newark and Sherwood Community Plan; Green Parishes; Neighbourhood Plans; Neighbourhood Watch; and the ageing village.

### **Safer Neighbourhood Group Notes – 25<sup>th</sup> April and report by Cllr Saxton from 11<sup>th</sup> July meeting**

Members noted the notes from the SNG held on 25<sup>th</sup> April. Cllr Saxton updated Members on the 11<sup>th</sup> July meeting where two issues relating to North Muskham had been raised.

The Chair referred to a request received through the SNG for representatives from the Parish Council to appoint representatives to a Key Individual Network. It was proposed that the contacts should be the Chairman and Vice-Chairman, this was AGREED.

### **One Planet Muskham**

The Chair referred to the document circulated to Members on 'One Planet/Muskham Futures' and invited a resident of the village, Lisa Atkinson to speak on the initiative .

During the discussion, Members were supportive of the initiative and considered that residents in the village would also be supportive. It was noted that the District Council had recently accepted a petition on climate change and called a climate change emergency.

It was considered that there were limitations in what could be done but by acting where it could the Parish Council would be demonstrating leadership in the community.

It was AGREED that a meeting be called of interested parties in the community with a view to bringing a report back to the next meeting.

## **NM40-20** Environmental & Community Issues

### **Section 130A Update**

The Clerk advised there had been no further communication since that previously reported.

It was AGREED that the hedge be cut from 1<sup>st</sup> September.

### **Skatepark Update**

The Chair referred to the recent vandalism, which had been repaired by the handyman.

Members noted the prohibitive costs of £806 to have a CCTV camera installed on the street lamp, this included £406 for a traffic management system.

It was AGREED that the Chair liaise with the MRCC to discuss other opportunities to have the area covered by CCTV.

### **Play Area Update**

Members noted that there was one outstanding item to rectify which would be completed in the next couple of weeks.

It was AGREED that a letter of thanks be sent to the volunteer group who had undertaken the work to replace the grass matting and cradle swings.

It was noted that the Friends group had been fundraising. It was AGREED that the Clerk ask for a statement in October to identify when they may be in a position to apply for funding.

### **Footpath No 3**

The Clerk advised that the Rights of Way Officer had recently walked FP3 and spoken to the land owner. There were no issues with livestock on the day.

### **Community First Responders Defibrillator – Update on Cabinet Installation**

Members noted arrangements were in hand for the cabinet to be installed.

## **NM41-20** Highways

### **Highways Log**

Members received and noted the highways log. The verge on Great North Road to be logged on the portal.

### **Combined Parish Meeting with Network Rail**

The Chair referred to difficulties the Clerk had in contacting Network Rail. It was AGREED that previously identified neighbouring Parish Councils be contacted and advised of North Muskham's concerns and our inability to get a response from Network Rail. It was North Muskham's intention to call a meeting in any event should they wish to support and attend. The Clerk would liaise with the local MP,

Nottinghamshire County Council and Newark & Sherwood District Council to also bring them to the table.

**NM42-20** Notts Association of Local Councils

(a) **Plunkett Foundation – Promoting Community Business**

Members noted information received from the Plunkett Foundation. It was AGREED that details be circulated to Members and placed in the noticeboards.

(b) **74<sup>th</sup> Annual General Meeting Detail**

Members noted receipt of details of the Nottinghamshire Association of Local Councils AGM which was scheduled to be held on Thursday, 21<sup>st</sup> November at Epperstone Village Hall.

It was AGREED that attendance at this be considered at the 9<sup>th</sup> September Parish Council meeting.

**NM43-20** Financial Matters

(a) **Accounts for payment:**

The Chair referred to the accounts for payment. It was AGREED unanimously that the following accounts be agreed for payment:

- Clerks wages – June & July - £497.76
- Payment to HMRC for Clerks wages – June & July - £124.44
- Village Handyman – June - £432.52
- MRCC – June Invoice - £32.15
- Crestra Ltd – Replacement Swing Legs - £1087.20
- Martin Talbot Builders – Fence at Hedge - £118.24
- Jayne Saunders – Grassmats Ltd Repay - £492.10

(b) **To note any Receipts:**

Members noted receipt of a donation from Cllr Laughton in the sum of £500

(c) **Financial Report – to 30<sup>th</sup> June 2019**

Members received and noted the financial report as at 30<sup>th</sup> June 2019.

(d) **Confirmation of Receipt of Exemption Certificate re External Audit**

The Clerk advised that the external auditors, PKF Littlejohn, had confirmed receipt of the Exemption Certificate for the 2018/19 accounts.

(g) **Anticipated CIL Receipt**

The Chair confirmed that there would now be a CIL Receipt from the development on Main Street. It had been determined that the 4 market value houses were not eligible for exemption. An anticipated sum was £2,804.08.

**NM44-20** Correspondence

(a) **NALC New Councillor Training**

The Clerk to circulate details of the additional training date arranged by NALC on Monday, 2<sup>nd</sup> September, for newly elected councillors.

(b) **Notification of Planning Appeal – Land North of Crossways, off Main Street, Bathley**

The Chair advised Members that an appeal had been made to the Secretary of State

following the refusal of the planning application. It was noted that the comments previously made by the Parish Council would be forwarded to the Planning Inspectorate.

The Clerk was asked to liaise with Bathley Parish Council on their intentions.

**NM45-20** Date of Next Meeting  
Monday, 9<sup>th</sup> September 2019

The meeting closed at 9pm