

**Minutes of the North Muskham Parish Council held on Monday, 12th February 2018 at 7pm
in the Muskham Rural Community Centre**

Present: Councillor I Harrison, in the Chair
Councillr S Dolby
Councillor Mrs J Hurry
Councillor P Morris
Councillor D Saxton

Also in attendance: County Councillor Laughton and 8 members of the public

1. Apologies for absence

Received and accepted from Cllrs P Beddoe, E Catanach and District Cllr Mrs Saddington.

2. Declarations of interest

It was AGREED that any declarations of interest would be stated by Members as required during the meeting.

3. Minutes

The minutes of the meeting held on Monday, 8th January 2018 were accepted as a true and correct record and signed by the Chairman.

4. Financial Matters – Consideration of Precept & Council’s Budget

(a) To consider and agree the Council’s budget for the 2018/19 financial year and set the Parish Precept

Members considered documentation circulated by the Clerk outlining figures for a 3.1% and 5% increase on the Precept.

There had been considerable and unexpected expenditure in the financial year repairing the skatepark after it had suffered vandalism which had impacted on reserves. Members were of the view that there must be a plan of sustainability if the skatepark were to continue to function in the foreseeable future. It was noted that the County Council had confirmed a contribution of £3,000 towards the repairs but that need not necessarily be ring fenced.

After discussion and deliberation it was proposed by Councillor Dolby, seconded by Councillor Saxton, that a 5% increase be applied to the Precept which would be set at £16,270. This was AGREED unanimously.

5. District Councillor Session

As Councillor Mrs Saddington had given her apologies, no report was presented.

6. County Councillor Session

The Chair suspended the meeting at 7.12pm to allow Councillor Laughton to present his report.

Councillor Laughton referred to the concerns raised by a resident regarding the cladding to Church Row cottages, which were in close proximity to the Grade 1 Listed Church.

The Chair stated that he had taken a call from Newark & Sherwood Homes who had advised that the planning authority had been consulted and no planning permission was required. They had referred to a building on Barnbygate that had the cladding on but this had not been applied to aged brickwork. The Chair had made them aware of previous comments, particularly those made by conservation regarding the affordable housing scheme.

It was understood that Newark & Sherwood Homes had spoken directly to the resident about his concerns.

It was AGREED that the Clerk would contact the Planning Authority on Tuesday to seek confirmation that planning permission was not required and to also point out that notwithstanding any need to properly insulate the properties, the Parish Council would not want any changes that would impact on the Grade 1 Church.

Local Minerals Plan

Councillor Laughton confirmed that Burr ridge Farm had been put forward as a preferred site to go in to the Plan. This site would yield 2.5-3mt and was located in the South Muskham and Little Carlton Parish. In addition two further gravel sites had been submitted for inclusion- these being between the Sugar Factory and Kelham.

Averham Flash had not been put forward, but the two sites had been submitted. Officers had been advised that no more sites should be accepted for consideration.

Council Tax

A 5% increase would be applied to the County Council's precept to cover the increase in social care.

Laffeys Site

Enforcement had been called out twice to Laffeys site.

The Chair thanked Councillor Laughton for his report and reconvened the meeting at 7.23pm.

7. Public 10 Minute Session

The Chair suspended the meeting at 7.24pm to allow members of the public present to raise any questions.

A resident queried the amount of tonnage that the Burr ridge Farm site may yield. The Clerk confirmed that Cllr Laughton had said 2.5-3mt.

The Chair confirmed that the site had been in a previous plan but had been dismissed by the County Council due to highway concerns. It was interesting to note that removal by barge had now been included.

The Chair will call a meeting of PAGE to discuss in further detail.

No questions were raised and the Chair reconvened the meeting at 7.26pm.

8. Planning

- (a) 17/02158/TPO – 23 The Park, North Muskham - Decision Notice - Undertake works to Trees protected by TPO N1 identified as part of Woodland 1
T1 - Yew - Reduce by 2m and lift by 3m from ground level
T2 - Yew - Reduce by 2m and lift by 3m from ground level

Members noted the decision notice granting permission for the works at 23 The Park. .

- (b) 17/02147/TPO – 24 The Park, North Muskham – Decision Notice – Undertake works to Trees protected by TPO N1 identified as part of Woodland 1
T1 – T5 – 5 No Yew Trees – Reduce side overhanging garden by 2m
T6 – 1 No Yew Tree – Remove lower limb overhanging garden
T7 – 1 No Yew Tree – Remove lower limb overhanging garden
T8 – Fell 1 No Yew Tree

Members noted the decision notice granting permission for the works at 24 The Park, apart from the felling of T8, a Yew Tree.

- (c) Decision Notice - 17/01749/FUL – 17 Dickinson Way, North Muskham – Retrospective application for change of use of wasteland to rear of garden to residential use, removal of existing fence and erection of 2M fence at the new boundary.

Members received and noted the decision notice granting permission for the retrospective application.

- (d) Decision Notice – 17/02201/FUL – 10 Mackleys Lane, North Muskham – Householder application for erection of a rear first floor and single storey extension following demolition of existing conservatory

Members received and noted the decision notice granting permission for the extension.

- (e) 18/00008/FUL - Householder application for single storey rear extension to semi-detached bungalow (Retrospective) – Juleen, 7 Main Street, North Muskham, NG23 6EZ

Members had made a site visit to view the extension on Saturday, 10th February. After consideration it was proposed by Cllr Morris, seconded by Cllr Mrs Hurry that the application be supported. This was AGREED unanimously.

- (f) 18/00015/FUL - Erection of dwelling and widening of Crab Lane to create passing space at front of site - 10 Crab Lane, North Muskham, NG23 6HH

The Chair referred to the Planning Statement submitted with the application. It was noted that highways supported the offer to provide a passing bay on the south side of the road,

and that the application sought the removal of a certain number of trees.

After discussion it was proposed by Cllr Mrs Hurry, seconded by Cllr Saxton that consideration of the application be deferred to allow for a site meeting to be held. This was AGREED unanimously and the Clerk was asked to arrange a site meeting on Sunday, 18th February.

The Clerk was asked to seek clarification from Newark & Sherwood District Council on which properties had been notified of the application as it was noted that Holly House Cottage had not been included in the notifications.

- (g) 18/00049/FUL - The demolition of the existing single storey timber extensions and subsequent replacement and extension of The Willows using traditional construction methods to provide new single storey accommodation and ancillary areas creating four ensuite bedrooms, a kitchen and dining area, a lounge, a meeting space, a breakout area, activity and ancillary accommodation. - The Willows, Main Street, North Muskham Newark, NG23 6EZ

Members had visited the site on Saturday, 10th February 2018.

It was noted that The Willows had recently been taken over by Priory Group and the new owners were reviewing an application that had been granted permission previously. The extension was required to take an additional 4 residents, taking the number to a maximum of 10.

It was noted that the application was one storey which should not impact on the neighbouring property. Significant landscaping was included within the application.

Members were aware that there was objection from a neighbour on the grounds of over intensity of use and overlooking.

After consideration it was proposed by Cllr Morris, seconded by Cllr Saxton, that the application be supported but a condition be attached to any permission to limit the extension to single storey to prevent any further development. Such a condition to extend to the roof to prevent any extension in to that area.

Consideration needed to be given to protecting the privacy of the adjacent property.

This was AGREED unanimously.

- (h) Planning Enforcement Matters

The Chair referred to an email received from the Planning Enforcement Officer regarding the parking of motorhomes on the Ferry Pub car park.

Members considered that the 28 day rule had been significantly broken.

It was noted that the Publican had ceased the advertising of the overnight facility. However, vehicles that had previously attended appear to be continuing their visits and as such it was AGREED that the Clerk advise Enforcement that the Parish Council still had ongoing concerns and, if the matter raised its head again in the Spring, expected that the District Council would be vigorous in assisting in addressing the matter urgently. A basic sign at the entrance to the car park may suffice to deter overnight parking.

The Clerk was asked to liaise with the affected resident and update them on the present situation.

(i) Nottinghamshire Minerals Local Plan

The Chair confirmed that PAGE had submitted their comments on the Plan in line with the deadline. PAGE would prefer gravel extraction to have the least impact on the surrounding environment, in particular the road network and villages.

9. Parish Council Matters

(a) Date for Village Spring Clean

Members noted that the MRCC was not available on Saturday, 14th April, to co-ordinate the spring clean due to a caravan rally.

It was AGREED that the venue be moved to the Chair's home on Ferry Lane, commencing at 9.30am.

The Clerk to circulate details on the Messenger and liaise with Newark & Sherwood District Council's waste team on collection of the waste.

(b) Skate Park – Update from NCC

It was confirmed that a contribution of £3,000 would be made by Nottinghamshire County Council.

It was AGREED that the Clerk should contact the Youth Service team to request engagement with the users of the skatepark to encourage greater respect of the facility and a realisation on the financial commitment given to it by the village through the Precept.

(c) Submission to Local Improvement Scheme

The Clerk advised that the submission to the LIS for new noticeboards had been made in line with the deadline of 31st January.

10. Environmental & Community Issues

(a) Update on Section 130A Submission

The Clerk updated Members on the present position with the Section 130A.

(b) Monitoring of development on land adjacent railway line, off Great North Road

The Parish Council had not seen much of a problem with the site, although a lorry had been seen reversing in to the site. It was noted that site security was now in place.

The Parish Council would continue to monitor the site.

(c) Report from 11th January Safer Neighbourhood Group Meeting

Cllr Saxton reported that he had attended his first meeting of the group on 11th January. The next meeting was scheduled to be held on 26th April but Cllr Saxton could not attend.

It was AGREED that the item be placed on the April agenda for a Member to be nominated to attend in his place.

Cllr Saxton asked for the PCSO details to be circulated on the Messenger and residents reminded to report anything to the PCSOs or, if it was an ongoing incident, to dial 999.

(d) End of WW1 Commemorations

Members received details on the Royal British Legion's Lampost Poppy campaign.

It was considered that these could be placed on every other lamp posts along Main Street, villagers could be encouraged to sponsor one of the poppies.

It was proposed by Cllr Mrs Hurry, seconded by Cllr Harrison, that the Clerk determine the number of lamp posts along Main Street and the number of poppies that would be required and report back to the next meeting.

(e) MRCC Car Park Barrier

It had recently been reported that youths had been congregating in the MRCC car park after hours. Some villagers had volunteered to go on a rota to open and unlock the barriers. The issue was being discussed at the MRCC committee meeting on 13th February.

Members noted that when the barriers were down previously substantial damage had been caused and the Parish Council had to absorb the cost. There was also a concern at the risk to those on a rota if people refused to leave the area.

Members held the view that the Parish Council could not meet the cost of any repairs to the barriers. This would be communicated by the Chair to the MRCC at their meeting.

11. Highways

(a) Highways Repair Log

Members received and noted the highways repair log.

It was noted that BWH had applied for an additional 6 lorries at their depot on Vicarage Lane. There would be planning conditions attached to the site to control development.

In view of the application, the Clerk was asked to seek substantial repairs to the road which continued to deteriorate.

- (b) Response from Highways England – A1 Southbound
Members received and noted the response from Highways England sent to Cllr Mrs Saddington. The Clerk was asked to display the content on the noticeboards.
- (c) Parking Restrictions – Nelson Lane
It was noted that the restriction markings had faded away. The Clerk was asked to liaise with Via and ask for them to be re-signed and re-painted.

12. Financial Matters

(a) Accounts for payment:

The Chair referred to the circulated schedule of accounts for payment. It was AGREED unanimously that the following accounts be agreed for payment.

- Clerks wages – January - £231.90
- Payment to HMRC for Clerks wages – January – £57.80
- Village Handyman – January - £209.73
- MRCC – Hire of Hall & Refuse – January - £31.75
- Smiths Timber Merchants – Skatepark Repairs - £6.65
- SSA Planning Ltd – NMLP Advice - £558

(b) To note any receipts

HMRC – VAT Reclaim – £3,928.69
Newark Round Table - £500.

(c) Financial Report – to 31st January 2018

Members received and noted the Council's financial position as at 31st January 2018.

(d) Sherwood & Newark Citizens Advice – Grant Aid Application 2018/19

Members received and noted the request from Sherwood & Newark Citizens Advice for grant aid, but AGREED unanimously not to support that request at this time.

13. Newark & Sherwood District Council

(a) Advertising a Casual Vacancy

Members received and noted updated documentation regarding advertising a casual vacancy.

(b) Register of Members' Interest

Members received and noted updated documentation regarding Register of Members' Interest.

14. Correspondence

(a) Fundraising Ball

The Chair advised that a fundraising ball had been arranged at the end of March to remember a former resident of the village who had recently died from Lymes Disease. The event would not only raise funds but raise awareness of the disease which was becoming more prevalent.

15. Date of Next Meeting
Monday, 12th March 2018

The meeting closed at 8.35pm.