

Minutes of the North Muskhams Parish Council Meeting held on Monday, 10th April 2017 at the Muskhams Rural Community Centre commencing at 7pm

Present: Councillor I Harrison in the Chair
Councillor P Beddoe
Councillor S Dolby
Councillor N Hutchings
Councillor Mrs J Hurry
Councillor D Saxton

Also in attendance: 4 members of the public

Apologies: Councillor P Morris

1. Declarations of interest

Councillor Hutchings declared a personal interest in agenda item 5(b)

It was AGREED that any further declarations of interest would be stated by Members as required during the meeting.

2. Minutes

Subject to an amendment to the minutes to reflect the attendance of Councillor P Morris, the minutes of the meeting held on Wednesday, 29th March 2017, were accepted as a true and correct record and signed by the Chairman.

3. Public 10 minute session

The Chair suspended the meeting at 7.04pm to allow for any questions from the members of public present.

A resident expressed concern at the number of dogs that had recently been on the playing field, and fouling an area where the after school club children play.

The Chair advised that dogs on the field had previously been raised with the MRCC as an issue. It was AGREED that Councillor Hutchings would raise the matter at the MRCC Committee meeting and that the Clerk would also raise the issue formally with the Chair of the MRCC.

No further questions were raised and the meeting was reconvened at 7.06pm.

4. Planning

(a) 17/00281/FUL – Mulberry Tree Cottage, Crab Lane, North Muskhams – Proposed demolition of Outbuilding and Erection of New Oak Framed Dwelling

The Clerk advised that a discussion had taken place with the Case Officer regarding the plans which showed a discrepancy in documentation. The Case Officer had advised that revised plans were expected.

Additionally, it had been confirmed that a site notice was posted on 3rd March and 7 neighbour letters were sent on 22nd February 2017.

- (b) 17/00634/FUL – 6 Meadow Close, North Muskham – Application for proposed side extension to include front extension to garage and first floor bedroom to create hipped elevation and conversion of existing first floor to full height with new first floor balcony to rear (Resubmission of 16/02051/FUL)

After consideration it was AGREED that the application be supported.

- (c) 17/00572/FUL – The Rockery, Main Street, North Muskham – Variation of condition 3 attached to planning permission 16/00926/FUL to allow a different external material to be used

After consideration it was AGREED that the application be supported.

- (d) Decision Notice – 17/00026/FUL – Appledore, 8 Meadow Close, North Muskham – Householder application for demolition of existing garage to be replaced with two storey extension and new garage

Members received and noted the decision notice granting permission for demolition of the existing garage to be replaced with two storey extension and new garage.

- (e) Thompsons Tree

The Chair referred to correspondence received from Newark & Sherwood District Council outlining the reasons for refusing the Tree Protection Order on 'Thomson's Tree' as the Planning Authority did not consider the tree to be at risk.

5. Parish Council Matters

- (a) Skate Park

The Clerk advised that the damage had been reported to the Police and crime numbers generated. Contact had also been made with the PCSO Team but it was unclear whether or not they had attended the site.

Two contractors had been met on site. One had suggested that a different surface, known as 'Skatelite', be used and would be providing a quotation to include that material.

It was AGREED that the Clerk should ask the second contractor to also base their quote on using this material.

It was noted that the skatepark was being secured on a daily basis as the Parish Council had a duty of care to try and keep people of the area until it was repaired.

A discussion took place on the best way to move forward with the park, which had £50,000 of public money invested in it when first constructed.

It was proposed by the Chair, seconded by Councillor Mrs Hurry, that a sum of £4,000 be authorised on repairs, with all quotations to be circulated in advance to Members.

(b) Capturing Memories Project

It was AGREED that the Clerk should offer the project, and accompanying grant, to Jim Wishart.

(c) Health Monitoring Group

The Chair referred to discussions at the meeting held on 31st March.

Information would be cascaded through GP surgeries, etc, to promote that patients' had the right to choose/request an appointment in Newark. The more that request was made, then the more clinics would be made available although there might be a longer waiting time.

There would be a withdrawal of prescriptions for gluten free and also further consultation expected on IVF.

In terms of the shuttle bus, it had been confirmed that it will not be reinstated at this time. North Muskham was the only Parish Council that had pledged to support the service financially.

Finally, it had been confirmed that a new Chief Executive Officer had been appointed.

It was AGREED that the Clerk should request a copy of redacted minutes that could be shared with Members.

(d) Access to Parish Council Minutes

It was AGREED that a link be placed on the Muskham Messenger, in addition to being sent through for submission to the Church magazine. In addition, a full set of the current minutes to be placed in the noticeboard situated by the Chapel.

6. Environmental & Community Issues

(a) Footpath Update – Riverside Footpath and Section 130A Notice

After discussion, it was AGREED that the Clerk would serve the notice on the County Council.

(b) Emergency Plan

The Chair advised that this was nearing completion. A meeting to review the plan with Members would be arranged when it was complete.

(c) NHS – Consultation Response Events

It was AGREED that notification of any NHS Consultation Responses be circulated to Members, placed in the noticeboards and on the Parish Council's website.

(d) Waste Deposits – Land adjacent Railway Bridge

The Chair referred to an email received from the Senior Practitioner, Monitoring & Enforcement at Nottinghamshire County Council regarding the waste currently being

deposited on the land adjacent to the railway bridge.

Both the Chair and Councillor Mrs Saddington had asked for greater clarity on timings.

After discussion it was AGREED that Members would not want to see the deposit on the land for any longer than 6 months, however, should the waste become unlevel then they would want to see it moved as soon as possible.

A residents comment about a concrete crusher coming on to site and treatment already taking place was noted.

The Clerk was asked to establish from Severn Trent Water whether areas for depositing waste was covered in tender documents for the drain work. Given the potential impact on the village the Clerk was also asked to identify whether there was any community fund available to mitigate disturbance.

(e) Muskham & Sutton on Trent Safer Neighbourhood Group

The Chair asked whether any Member would like to serve on the Safer Neighbourhood Group – MCS (Muskham and Sutton-on-Trent). The meetings were held on a 3 monthly basis at 5.30pm.

After discussion it was AGREED that Councillor Saxton be nominated to attend as the Parish Council's representative.

7. Highways

(a) Highways Log

The Clerk apologised for not circulating an updated log but confirmed that nothing had changed since the previous meeting.

It was AGREED that the drain and potholes on Great North Road be added on.

(b) Reduction in Speed Limit – B6325 South Muskham

Members noted the recent reduction of the speed limit on the B6325 through South Muskham to 30mph.

8. Financial

(a) Accounts for payment:

- Village Handyman's hours – April - £66.80
- Deposit for Hire of Fencing for Skatepark - £150.00
- Hire of Fencing for Skatepark - £63 per week, plus £11.95 each way delivery
- Purchase of Sundries for Skatepark Security – £14.82

(b) To note any Receipts:

None received.

(c) To appoint an Internal Auditor for the 2016/17 Accounts

It was AGREED that the Clerk be given authority to approach Mr Shaw who had previously undertaken the Council's Internal Audit or an alternative auditor if he was unavailable.

(d) To receive details of the Limited Assurance 2016/17 from Grant Thornton

The Clerk confirmed that the details of the Limited Assurance (external audit) had now been received and would be reported to the May meeting of the Parish Council.

(e) Salary Pay Award 2017/18 valid from 1st April 2017

Members noted that the hourly rate for the Clerk would increase in line with the National Joint Council for Local Government Services 2016-18 National Salary Award agreed in May 2016. An hourly rate of £9.74 would apply from 1st April 2017.

9. Notts Association of Local Councils

(a) Guidance on Communication Channels – How to Access Local Policing Information

It was AGREED that the poster be circulated to Members and also displayed in the village noticeboards and on the Parish Council's website.

(b) Governance and Accountability for Smaller Authorities in England 2017 Edition

It was AGREED that the document be circulated to Members and placed on the Parish Council's website.

10. Correspondence

(a) The Housing White Paper – Views of the Campaign to Protect Rural England

It was AGREED that the Clerk should circulate the document to Members for information.

(b) Insurance Comparison

It was AGREED that the Clerk should ask Norris & Fisher to undertake a comparison exercise in terms of the Council's annual insurance costs.

11. Date of Next Meeting

Monday, 8th May 2017 – Annual Meeting