

Bank reconciliation

Name of smaller authority: NORTH MUSKHAM PARISH COUNCIL

County area (local councils and parish meetings only): NOTTINGHAMSHIRE

Financial year ending 31 March 2018

Prepared by Jayne Saunders, Clerk to the Council

Date 5th May 2018

| | | |
|--|-------|-------|
| Balance per bank statements as at 31 March 2018: | £ | £ |
| | 18242 | |
| | <hr/> | |
| Petty cash float (if applicable) | N/A | |
| Less: any un-presented cheques at 31 March 2018 | 1682 | |
| | | |
| | <hr/> | |
| Add: any un-banked cash at 31 March 2018 | | |
| | | |
| | <hr/> | |
| | 16560 | |
| Net balances as at 31 March 2018 (Box 8) | | <hr/> |

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

| | | |
|--|-------|-------|
| Opening Balance 1 April 2017 (Prior year Box 8) | 18586 | |
| Add: Receipts in the year | 25025 | |
| Less: Payments in the year | 27051 | |
| 16560 Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8) | 16560 | <hr/> |
| | | <hr/> |

(See [example](#) for guidance if required)