

SUBJECT TO RATIFICATION AT THE 22nd JANUARY 2020 PARISH COUNCIL MEETING

Minutes of the North Muskham Parish Council held on Monday, 9th December 2019 at the Muskham Rural Community Centre following the Annual Parish Meeting

Present: Councillor P Beddoe, in the Chair
Councillor N Hutchings
Councillor D Jones
Councillor D Saxton

Also in attendance: District Cllr Mrs Saddington and 11 members of the public

In the absence of Cllr Harrison, it was proposed by Cllr Hutchings, seconded by Cllr Saxton that Cllr Beddoe be appointed as Chairman for the meeting.

NM88-20 Apologies for absence

Apologies for absence were received and accepted from Cllrs Dolby, Harrison and Morris.

NM89-20 Declarations of interest

It was AGREED that any declarations of interest would be stated by Members as required during the meeting.

NM90-20 Minutes

The minutes of the Parish Council Meeting held on Monday, 11th November 2019 were accepted as a true and correct record and signed by the Chairman.

NM91-20 Update on Issues

Members received and noted the updated issues document, attached to the minutes as Appendix 1.

NM92-20 Public 10 Minute Session

The Chair suspended the meeting at 7.03pm to allow questions from members of the public.

A member of the public asked if the issues could be put on the website for information. The Clerk apologised and advised the matter would be redressed.

The meeting was reconvened at 7.04pm.

NM93-20 District Councillor Session

This item would be taken if, and when, Cllr Mrs Saddington arrived.

NM94-20 County Councillor Session

No report was presented as Cllr Laughton was not in attendance.

NM95-20 Parish Council Matters

(a) **Local Improvement Scheme – Application Outcome**

The Clerk advised that a Section 115 application had been submitted to Via seeking permission for the location of the two gateway signs.

The Clerk would arrange a meeting on site with the Senior Highways Liaison Officer to agree the location.

NM96-20 Environmental & Community Issues

(a) **Skatepark and Play Area Update including Public Meeting**

The Clerk confirmed that one contractor had visited the skate park, with another scheduled to visit shortly. A report would be circulated to Members as soon as further information on the cost of repair was received.

Members considered the best date to hold a public meeting with the village regarding the skate park. After discussion, the Clerk was asked to identify when half term was in February and look to call the meeting then. Once a date was agreed it would be publicised on the Muskham Messenger, village Facebook page and Muskham Magazine.

NM97-20 Highways

(a) **Highways Log**

Members received and noted the highways log.

Some duplicated issues to be removed by the Clerk, and the potholes on Main Street, outside the Church, to again be logged.

(b) **Combined Parish Meeting with Network Rail**

The Clerk to liaise with Network Rail to confirm the date for the combined Parish meeting.

(c) **Footpath Orders – North Muskham**

Correspondence relating to the formal closure of footpath number 1, which crossed the A1, and its diversion route had been circulated to Members.

This was duly noted and no objections were raised. Members were pleased that the matter had been addressed and the definitive map would now be amended.

NM98-20 Financial Matters

(a) **Accounts for payment:**

The Chair referred to the accounts for payment. It was AGREED unanimously that the following accounts be agreed for payment:

- Clerks wages – November - £248.88

- Payment to HMRC for Clerks wages – November- £62.22
- Village Handyman – November - £152.87
- Mr I Harrison – Reimbursement for goods for Christmas Tree switch-on - £45.50
- Ms J Saunders – Reimbursement for refreshments for Christmas Tree switch-on – £19.72
- Ms J Saunders – Reimbursement for refreshments for Parish Council Conference & Remembrance Sunday events - £13.36
- WEL Medical – Defib Battery - £186
- MRCC – August Refuse, October Refuse & Hire, November Refuse & Hire, Muskham Futures meetings 04.09 & 16.10 - £108.60

(b) **To note any Receipts:**

There were no receipts to note.

(c) **Financial Report to 30th November 2019**

Members received and noted the financial report as at 30th November 2019. .

NM99-20 Correspondence

There was nothing to report.

NM100-20 County Councillor Session

With the arrival of Cllr Mrs Saddington, the Chair suspended the meeting for her to present her report.

Cllr Mrs Saddington confirmed that there was nothing to report due to being in Purdah. Thanks were extended to the Parish Council for the work undertaken during the year with best wishes to everyone for Christmas and New Year.

Finally, Cllr Mrs Saddington commented how lovely the Christmas Tree was looking and thanked everyone involved in putting it up.

The Chair thanked Cllr Mrs Saddington for her report and best wishes and reconvened the meeting at 7.17pm.

NM101-20 Date of Next Meeting

Monday, 13th January 2020

NM102-20 Capturing Memories Project

The Chair closed the Parish Council meeting and invited Dr & Mrs Readman to present their report on the present position with the Capturing Memories Project, which concluded with the launch of the Project's website.

The Chair thanked the Project Group for the work undertaken with the project so far and looked forward to future initiatives planned by the group.

